



FEDERAL UNIVERSITY LOKOJA (FUL)

CAREER STRUCTURE FOR STAFF

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CAREER STRUCTURE FOR STAFF

JUNE 2023

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1.0 REGISTRY

1.1 ADMINISTRATIVE CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record. All staff in the Registry must be computer literate.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Administrative Assistant	07	<u>By Direct Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language with a minimum of pass in Mathematics and good degree in the relevant field from NUC recognized University; A candidate must have NYSC certificate and must be computer literate
2.	Administrative Officer	08	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent with at least 5 credits including English Language with a minimum of pass in Mathematics and a good University degree plus four (4) years post-qualification cognate experience; A candidate must have NYSC certificate and must be computer literate (b) A Master's Degree and must be computer literate (2) <u>By Promotion</u> of a confirmed and suitable Administrative Assistant who has spent at least three (3) years on the post.
3.	Assistant Registrar	09	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent with at least 5 credits including English Language with a minimum of pass in Mathematics and a good University degree plus seven (7) years post-qualification cognate experience; A candidate must have NYSC certificate and must be computer literate (b) A Master's Degree plus four (4) years cognate experience and evidence of membership of a registered professional body e.g NIM, CIPM, ANUPA as appropriate and must be computer literate (2) <u>By Promotion</u> of an Administrative Officer who has spent at least three (3) years on the post.
4.	Senior Assistant Registrar	11	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent with at least 5 credits including English Language with a minimum of pass in Mathematics and a good University degree plus ten (10) years post-qualification cognate experience; A candidate must have NYSC certificate and must be computer literate (b) A Master's Degree plus seven (7) years cognate experience and evidence of membership of a

			registered professional body and must be computer literate (2) <u>By Promotion</u> of a suitable Assistant Registrar who is a registered member of a professional body and has spent at least three (3) years on the post.
5.	Principal Assistant Registrar	13	(1) <u>By Appointment</u> (a) SSCE/GCE O’level or its equivalent with at least 5 credits including English Language with a minimum of pass in Mathematics and a good University degree plus thirteen (13) years post-qualification cognate experience; A candidate must have NYSC certificate and must be computer literate (b) A Master’s Degree plus ten (10) years cognate experience and evidence of membership of a registered professional body and must be computer literate (2) <u>By Promotion</u> of a suitable Senior Assistant Registrar who is a registered member of a professional body and has spent at least three (3) years on the post.
6.	Deputy Registrar	14	(1) <u>By Appointment</u> (a) A candidate must have attained the level of Principal Assistant Registrar possessing first degree plus sixteen (16) years cognate experience and evidence of membership of a registered professional body e.g. NIM, CIPM, ANUPA as appropriate. The candidate must be computer literate and must have NYSC certificate (b) A candidate must have attained the level of Principal Assistant Registrar possessing Master’s degree plus thirteen (13) years cognate experience and evidence of membership of a registered professional body. The candidate must be computer literate and must have NYSC certificate (2) <u>By Promotion</u> of a suitable Principal Assistant Registrar who is a registered member of a professional body e.g. NIM, CIPM, ANUPA as appropriate and has spent at least three (3) years on the post.
7.	Registrar/Director	15	(1) <u>By Appointment</u> through advertisement (<i>Internal Advertisement</i>) only of a candidate possessing a minimum of first degree plus fifteen (15) years post qualification cognate experience and at least four (4) years on the post of Deputy Registrar. Candidate must also be a member of a registered Professional body. A candidate must have NYSC certificate and must be computer literate.

1.2 EXECUTIVE OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record. All staff in the Registry must be computer literate.

S/N	RANK	SALARY SCALE	BASIC ENTRY QUALIFICATION
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1.	Assistant Executive Officer	05	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits including English Language with OND Certificate. Must be computer literate. (2) <u>By Promotion</u> of a Senior Clerical Officer with the above-mentioned qualification, that has spent at least three (3) years on a post
2	Executive Officer <i>Terminal Grade for a holder a SSCE/GCE/WASC</i>	06	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits including English Language with OND Certificate plus at least four (4) years cognate experience. Must be computer literate. (2) <u>By Promotion</u> of (a) An Assistant Executive Officer who has spent at least three (3) years on the post. (b) An Assistant Chief Clerical Officer with the above-mentioned qualification that has spent at least three (3) years on the post
3	Higher Executive Officer	07	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits including English Language with OND Certificate plus at least seven (7) years cognate experience. Must be computer literate. (b) At least 5 O'level credits as specified above plus HND and NYSC certificate. (2) <u>By Promotion</u> of (a) An Executive Officer who has spent at least three (3) years on the post. (b) A Chief Clerical Officer with at least OND and 5 O'level credits that has spent at least three (3) years on the post
4.	Senior Executive Officer	08	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits including English Language with OND Certificate plus at least ten (10) years cognate experience. Must be computer literate. (b) At least 5 O'level credits as specified above plus HND and NYSC certificate and at least four (4) cognate experience. (2) <u>By Promotion</u> of a Higher Executive Officer who has spent at least three (3) years on the post.
5.	Principal Executive Officer II <i>Terminal Grade for an OND holder</i>	09	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits including English Language with OND Certificate plus at least thirteen (13) years cognate experience. Must be computer literate. (b) At least 5 O'level credits as specified above plus HND and NYSC certificate and at least seven (7) cognate experience. (2) <u>By Promotion</u> of a Senior Executive Officer who has spent at least three (3) years on the post.
6.	Principal Executive Officer I	11	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits including English Language with HND and NYSC Certificate plus at least ten (10) years cognate experience. Must be computer literate.

			(2) <u>By Promotion</u> of a Principal Executive Officer II who has spent at least three (3) years on the post.
7.	Assistant Chief Executive Officer	12	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits including English Language with HND and NYSC Certificate plus at least thirteen (13) years cognate experience. Must be computer literate. (2) <u>By Promotion</u> of a Principal Executive Officer I who has spent at least three (3) years on the post.
8.	Chief Executive Officer	13	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits including English Language with HND and NYSC Certificate plus at least sixteen (16) years cognate experience. Must be computer literate. (2) <u>By Promotion</u> of a Assistant Chief Executive Officer who has spent at least three (3) years on the post.

1.3 SECRETARIAL CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record. All staff in the Registry must be computer literate.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Confidential Secretary II	06	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus RSA/Pitman/Govt. Cert. or its equivalents for 120/60 W.P.M. in Shorthand and Typewriting with at least six (6) years as Stenographic/Secretarial experience including formal training period (b) OND, Secretarial Studies with at least four (4) years cognate experience
2.	Confidential Secretary I	07	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus RSA/Pitman/Govt. Cert. or its equivalents for 120/60 W.P.M. in Shorthand and Typewriting with at least nine (9) years cognate experience (b) OND, Secretarial Studies with at least seven (7) years cognate experience (c) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus HND, Secretarial Studies/Executive Secretary with NYSC certificate.

			(2) <u>By Promotion</u> of a suitable Confidential Secretary II with 120/60 W.P.M plus at least three (3) years on the post
3.	Senior Confidential Secretary	08	1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus RSA/Pitman/Govt. Cert. or its equivalents for 120/60 W.P.M. in Shorthand and Typewriting with at least thirteen (13) years working experience (b) OND, Secretarial Studies with at least ten (10) years cognate experience (c) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus HND, Secretarial Studies/Executive Secretary and NYSC certificate with at least four (4) years working experience (2) <u>By Promotion</u> of a suitable Confidential Secretary/Bilingual Secretary I plus at least three (3) years on the post
4.	Principal Confidential Secretary II <i>Terminal Grade for OND holders</i>	09	1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus RSA/Pitman/Govt. Cert. or its equivalents for 120/60 W.P.M. in Shorthand and Typewriting with at least sixteen (16) years working experience (b) OND, Secretarial Studies with at least thirteen (13) years cognate experience (c) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus HND, Secretarial Studies/Executive Secretary and NYSC certificate and at least seven (7) years working experience (2) <u>By Promotion</u> of a suitable Senior Confidential Secretary/Bilingual Secretary plus at least three (3) years on the post
5.	Principal Confidential Secretary I	11	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus HND, Secretarial Studies/Executive Secretary and NYSC certificate with at least ten (10) years working experience. (2) <u>By Promotion</u> of a suitable Principal Confidential Secretary/Bilingual Secretary II plus at least three (3) years on the post
6.	Assistant Chief Confidential Secretary	12	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus HND, Secretarial Studies/Executive Secretary and NYSC certificate with at least thirteen (13) years working experience. (2) <u>By Promotion</u> of a suitable Principal Confidential Secretary/Bilingual Secretary I plus at least three (3) years on the post

7.	Chief Principal Secretary	13	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus HND, Secretarial Studies/Executive Secretary and NYSC certificate with at least sixteen (16) years working experience (2) <u>By Promotion</u> of a suitable Assistant Chief Confidential Secretary plus three (3) years on the post
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1.4 CLERICAL OFFICER

Note: All promotions/transfers are subject to vacancy and satisfactory service record. All staff in the Registry must be computer literate.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Clerical Assistant	02	1. <u>By Direct Appointment</u> of a candidate with credit passes in four (4) subjects including English Language in SSCE/WASC/GCE/NABTEB.
2.	Clerical Officer	03	1. <u>By Direct Appointment</u> of a candidate with credit passes in four (4) subjects including English Language in SSCE/WASC/GCE/NABTEB with at least four (4) years cognate experience. 2. <u>By Direct Appointment</u> of a candidate who holds four (4) O'Level (SSCE/ WASC/ GCE/ NABTEB) credits with evidence of computer literacy 3. <u>By Promotion</u> of Clerical Assistant after three (3) years of satisfactory service.
3.	Senior Clerical Officer	04	1. <u>By Direct Appointment</u> of a candidate who holds Clerical Officer Certificate with seven (7) years experience. 2. <u>By Promotion</u> of Clerical Officer after three (3) years of satisfactory service.
4.	Assistant Chief Clerical	05	1. <u>By Direct Appointment</u> of a candidate with four (4) credits including English and Mathematics in SSCE/WASC/GCE/NABTEB with ten (10) years cognate experience. 2. <u>By Promotion</u> of Senior Clerical Officer after three (3) years of satisfactory service.
5.	Chief Clerical Officer <i>Terminal Grade</i>	06	1. <u>By Direct Appointment</u> of a candidate with four (4) credits including English and Mathematics in SSCE/ WASC/ GCE/ NABTEB with thirteen (13) years cognate experience. 2. <u>By Promotion</u> of Asst. Chief Clerical/ Assistant Executive Officer after three (3) years of satisfactory service.

1.5 SECRETARIAL ASSISTANT

Note: All promotions/transfers are subject to vacancy and satisfactory service record. All staff in the Registry must be computer literate.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Secretarial Assistant III	03	1. <u>By Direct Appointment</u> of a candidate who holds at least four (4) credits in SSCE/ WASC/ GCE/ NABTEB including English Language, in addition to 25WPM and a recognized certificate of computer training
2.	Secretarial Assistant II	04	1. <u>By Direct Appointment</u> of a candidate who holds at least four (4) credits including English Language in SSCE/ WASC/ GCE/ GCE London or Cambridge, in addition to 35WPM, three (3) years relevant experience and a recognized certificate of computer training. 2. <u>By Promotion</u> of Secretarial Assistant III with 35WPM and three (3) years of satisfactory service
3.	Secretarial Assistant I	05	1. <u>By Direct Appointment</u> of a candidate who holds at least four (4) credits including English Language in SSCE/ WASC/ GCE/ GCE London or Cambridge, in addition to 50WPM, six (6) years relevant experience and a recognized certificate of computer training. 2. <u>By Promotion</u> of Secretarial Assistant II with 50WPM and three (3) years of satisfactory service
4.	Principal Secretarial Assistant	06	1. Same as for Secretarial Asst. I but with nine (9) years of relevant working experience. 2. <u>By Promotion</u> of Secretarial Assistant I with 50WPM and three (3) years of satisfactory service

1.6 PORTER

Note: All promotions/transfers are subject to vacancy and satisfactory service record. All staff in the Registry must be computer literate.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Porter	02	1) <u>By Appointment</u> of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics

2.	Senior Porter	03	<p>1) <u>By Appointment</u> a) candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics with at least 4 years post-qualification working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits.</p> <p>2) <u>By Promotion</u> of a suitable and confirmed Porter who has spent at least three (3) years on the post</p>
3.	Chief Porter	04	<p>1) <u>By Appointment</u> a) candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics with at least seven (7) years post- qualification working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus at least four (4) years post-qualification working experience</p> <p>2) <u>By Promotion</u> of a suitable and confirmed Senior Porter who has spent three (3) years on the post</p>
4.	Assistant Supervisor (Porter)	05	<p>1) <u>By Appointment</u> a) candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics with at least ten (10) years post- qualification working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus at least seven (7) years post-qualification working experience</p> <p>2) <u>By Promotion</u> of a suitable and confirmed Chief Porter who has spent three (3) years on the post</p>
5.	Supervisor (Porter) <i>Terminal grade SSCE/GCE with 5 O'level credits holders(O/L)</i>	06	<p>1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus at least ten (10) years post- qualification working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits and Certificate in Catering and Hotel Management (CCHM) in a recognised institution and with at least seven (7) years post-qualification working experience</p> <p>2) <u>By Promotion</u> of a suitable Assistant Supervisor Porter who has spent at least three (3) years on the post</p>
6.	Higher Lodge Supervisor Porter	07	<p>1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus Certificate in Catering and Hotel Management (CCHM) in a recognised institution and with at least ten (10) years post-qualification working experience</p> <p>2) <u>By Promotion</u> of a suitable and confirmed Supervisor Porter who has spent three (3) years on</p>

			the post
7.	Senior Lodge Supervisor	08	<p><u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 O’level credits plus Certificate in Catering and Hotel Management (CCHM) in a recognised institution and with at least thirteen (13) years post-qualification working experience. 2) <u>By Promotion</u> of a suitable and confirmed Higher Lodge Supervisor Porter who has spent at least three (3) years on the post</p>

1.7 OFFICE ASSISTANT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record. All staff in the Registry must be computer literate.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Head Office Assistant	02	<p>1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent 2) <u>By Promotion</u> of a suitable and confirmed 1) Messenger/Cleaner who has spent at least three (3) years on the post</p>
2.	Supervisor Office Assistant	03	<p>1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted with at least four (4) years working experience b) SSCE/GCE (O/L) or its equivalent with at least 2 credits 2) <u>By Promotion</u> of a suitable Head Messenger/Cleaner who has spent at least three (3) years on the post</p>
3.	Caretaker	04	<p>1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted with at least seven (7) years working experience b) SSCE/GCE (O/L) or its equivalent with at least 2 credits with at least four (4) years working experience 2) <u>By Promotion</u> of a suitable Messenger/Cleaner Supervisor who has spent at least three (3) years on the post</p>

2.0 BURSARY

2.1 ACCOUNTANT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Accountant II	07	(1) <u>By Direct Appointment</u> of candidate with B.Sc. degree in accounting 5 O'Level credits (WASC/NECO/GCE/NABTEB) including, English Language and Mathematics with a minimum of Second-Class Lower Division.
2.	Accountant I	08	(1) <u>By Promotion</u> of a confirmed and suitable Accountant II after spending at least 3 years on the grade with satisfactory service. (2) <u>By Direct Appointment</u> as for Accountant II plus at least 3 years post qualification cognate experience in a higher institution.
3.	Senior Accountant	09	(1) <u>By Promotion</u> of a confirmed and suitable Accountant I who has spent at least 3 years on the grade. (2) <u>By Direct Appointment</u> of a candidate with 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics and any of the following: (i) Institute of Chartered Accountants of Nigeria (ICAN/ANAN). (ii) Association of Certified and Corporate Accountants (ACCA). (iii) Chartered Institute of Public Finance and Accountancy (CIPFA). (iv) Institute of Cost and Management Accountants (ICMA). (v) Institute of Certified Public Accountants (ICPA).
4.	Principal Accountant	11	(1) <u>By Promotion</u> of a confirmed and suitable Senior Accountant who has served for not less than 3 years on the grade. (2) As for Senior Accountant, but with at least 9 years post qualification cognate experience in higher institution of learning.
5.	Chief Accountant	13	(1) <u>By Promotion</u> of a suitable and confirmed principal accountant who has served for at least 3 years on the grade satisfactorily and has professional qualification. (2) <u>Direct Appointment</u> as for Principal Accountant but with at least 12 years cognate experience in higher institution of learning.

6.	Deputy Bursar	14	(1) <u>By Promotion</u> of a confirmed and suitable Chief Accountant who would have served for not less than 3 years on the grade satisfactorily. (2) <u>Direct Appointment</u> , same as for Chief Accountant but with 15 years cognate experience in higher institution of learning.
7.	Bursar/Director	CONSO LIDATE D	<u>By Direct Appointment only through Advertisement</u> by Council of a candidate possessing a minimum of first degree at least nineteen (19) years or Master's Degree plus at least sixteen (16) years post qualification cognate experience and at least four (4) years on the post Deputy Bursar. A candidate must also a member of a registered Professional body. The candidate must be computer literate and must have NYSC Certificate.

2.2 EXECUTIVE OFFICER (ACCOUNTS) CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Assistant Executive Officer (Account)	5	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including Mathematics and English Language plus OND (Accounting) or Diploma in Accounting and Data Processing from any recognised University or Institution. Must be Computer literate. (2) <u>By Promotion</u> of a Senior Clerical Officer with OND and SSCE/GCE (O/L) or its equivalent with at least 5 credits including English and Mathematics and has spent at least three (3) years on the post
2	Executive Officer (Accounts)	06	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including Mathematics and English Language plus OND (Accounting) or Diploma in Accounting and Data Processing from any recognised University or Institution plus four (4) years cognate experience. Must be Computer literate. (2) <u>By Promotion</u> of (a) an Assistant Executive Officer (Accounts) who has spent at least three (3) years on the post (b) Assistant Chief Clerical Officer with OND and SSCE/GCE (O/L) or its equivalent with at least 5 credits pass including English and Mathematics and has spent at least three (3) years on the post
3.	Higher	07	(1) <u>By Appointment</u>

	Executive Officer (Accounts)		(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including Mathematics and English Language plus OND (Accounting) or Diploma in Accounting and Data Processing from any recognised University or Institution plus at least seven (7) years cognate experience. (b) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics with Higher National Diploma (HND) from a recognised higher institution. Must have NYSC certification and be computer literate. 2. <u>By Promotion</u> of (a) Executive Officer (Accounts) who has spent at least three (3) years on the post or
4.	Senior Executive Officer (Accounts)	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including Mathematics and English Language plus OND (Accounting) or Diploma in Accounting and Data Processing from any recognised University or Institution plus at least ten (10) years cognate experience (b) SSCE/GCE (O/L) with credits pass including English Language and Mathematics with Higher National Diploma (HND) from a recognised higher institution plus at least four (4) years cognate experience (2) <u>By Promotion</u> of a Higher Executive Officer (Accounts) who has spent at least three (3) years on the post
5.	Principal Executive Officer (Accounts) II <i>Terminal Grade for OND/Diploma holder</i>	09	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including Mathematics and English Language plus OND (Accounting) or Diploma in Accounting and Data Processing from any recognised University or Institution plus at least thirteen (13) years cognate experience (b) 5 O' level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics with Higher National Diploma (HND) from a recognised higher institution plus at least seven (7) years cognate experience (2) <u>By Promotion</u> of a Senior Executive Officer (Accounts) who has spent at least three (3) years on the post
6.	Principal Executive Officer (Accounts) I	11	(1) <u>By Appointment</u> 5 O' level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics with Higher National Diploma (HND) from a recognised higher institution plus at least ten (10) years cognate experience 2) <u>By Promotion</u> of a suitable Principal Executive Officer II (Accounts) who has spent at least three (3) years on the post and whose qualification is not below HND
7.	Assistant Chief	12	(1) <u>By Appointment</u>

	Executive Officer (Accounts)		5 O' level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics with Higher National Diploma (HND) from a recognised higher institution plus at least thirteen (13) years cognate experience (2) <u>By Promotion</u> of a suitable Principal Executive Officer I (Accounts) who has spent at least three (3) years on the post
8.	Chief Executive Officer (Accounts)	13	(1) <u>By Appointment</u> 5 O' level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics with Higher National Diploma (HND) from a recognised higher institution plus at least sixteen (16) years cognate experience (1) <u>By Promotion</u> of a suitable Assistant Chief Executive Officer (Accounts) who has spent at least three (3) years on the post

2.3 STORES OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Store Officer	06	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus OND (Purchasing and Supply Management) from a recognised Institution or its equivalent
2.	Higher Stores Officer	07	<u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus OND in Purchasing and Supply Management from a recognized Institution or its equivalent with at least seven (7) years working experience b) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus HND or its equivalent in Purchasing and Supply Management from a recognized Institution. A candidate must have evidence of NYSC certification. <u>By promotion</u> of a Store Officer who has spent three (3) years on the post
3.	Senior Stores	08	<u>By Appointment</u>

	Officer		<p>a) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus OND in Purchasing and Supply Management from a recognized Institution or its equivalent with at least nine (9) years working experience</p> <p>b) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus HND or its equivalent in Purchasing and Supply Management from a recognized Institution. A candidate must have evidence of NYSC certification with three (3) years working experience.</p> <p>By promotion of a Higher Store Officer who has spent three (3) years on the post</p>
4.	Principal Stores Officer II <i>Terminal Grade for OND Holders</i>	09	<p>By Appointment</p> <p>a) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus OND in Purchasing and Supply Management from a recognized Institution or its equivalent with at least twelve (12) years working experience</p> <p>b) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus HND or its equivalent in Purchasing and Supply Management from a recognized Institution. A candidate must have evidence of NYSC certification with six (6) years working experience.</p> <p>By promotion of a Senior Store Officer who has spent three (3) years on the post</p>
5.	Principal Stores Officer I	11	<p>By Appointment</p> <p>a) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus HND in Purchasing and Supply Management from a recognized Institution or its equivalent. A candidate must have evidence of NYSC certification with at least Nine (9) years working experience.</p> <p>By promotion of a Principal Store Officer II who has HND and has spent three (3) years on the post</p>
6.	Assistant Chief Stores Officer	12	<p>By Appointment</p> <p>a) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and English Language, plus HND in Purchasing and Supply Management from a recognized Institution or its equivalent. A candidate must have evidence of NYSC certification with at least twelve (12) years working experience.</p> <p>By promotion of a Principal Store Officer I who has HND and has spent three (3) years on the post</p>
7.	Chief Store Officer	13	<p>By Appointment</p> <p>a) SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including Mathematics and</p>

		English Language, plus HND in Purchasing and Supply Management from a recognized Institution or its equivalent. A candidate must have evidence of NYSC certification with at least fifteen (15) years post qualification relevant experience. <u>By promotion</u> of an Assistant Chief Store Officer who has spent three (3) years on the post
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2.4 PROCUREMENT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Procurement Officer II	07	(1) <u>By Direct Appointment</u> of a suitable candidate possessing Degree in Purchasing and Supply/Business Administration/Statistics/Financial Studies/Law/Computer Science/Accounting/Economics/Engineering/Technology/Marketing/Insurance/Quantity Survey and other relevant discipline (2) <u>By Promotion</u> of a confirmed and suitable Procurement Assistant who has spent at least three (3) years satisfactorily on the grade and possessing B.Sc in Purchasing and Supply etc.
2.	Procurement Officer I	08	(1) <u>By Direct Appointment</u> of a suitable candidate possessing Degree in Purchasing and Supply/Business Administration/Statistics/Financial Studies/Law/Computer Science /Accounting /Economics/Engineering/Technology/Marketing/Insurance/Quantity Survey and other relevant discipline plus three (3) years cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Procurement Officer II who has spent at least three (3) years satisfactorily on the grade.
3.	Senior Procurement Officer	09	(1) <u>By Direct Appointment</u> of a suitable candidate possessing Degree in Purchasing and Supply/Business Administration/Statistics/Financial Studies/Law/Computer Science/Accounting/Economics/Engineering/Technology/Marketing/Insurance/Quantity Survey and other relevant discipline plus six (6) years cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Procurement Officer I who has spent at least three (3) years satisfactorily on the grade.
4.	Principal Procurement	11	(1) <u>By Direct Appointment</u> of a suitable candidate possessing Degree in Purchasing and Supply/Business Administration/Statistics/Financial Studies/Law/Computer

	Officer		Science/Accounting/Economics/Engineering/Technology/Marketing/Insurance/Quantity Survey and other relevant discipline plus ten (10) years post-qualification cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Senior Procurement Officer who has spent at least three (3) years satisfactorily on the grade.
5.	Chief Procurement Officer	13	(1) <u>By Direct Appointment</u> of a suitable candidate possessing Degree in Purchasing and Supply / Business Administration / Statistics / Financial Studies / Law / Computer Science / Accounting / Economics / Engineering / Technology / Marketing / Insurance / Quantity Survey and other relevant discipline plus at least thirteen (13) years cognate experience and six (6) years post-qualification professional cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Principal Procurement Officer who has spent at least three (3) years satisfactorily on the grade.
6.	Deputy Director (Procurement)	14	(1) <u>By Direct Appointment</u> of a suitable candidate possessing Degree in Purchasing and Supply / Business Administration / Statistics / Financial Studies / Law / Computer Science / Accounting / Economics / Engineering / Technology / Marketing / Insurance / Quantity Survey and other relevant discipline plus at least seventeen (17) years cognate experience and ten (10) years post-qualification professional cognate experience and must have spent at least four (4) years on the post of Chief Procurement Officer (2) <u>By Promotion</u> of a confirmed and suitable Chief Procurement Officer who has spent at least three (3) years satisfactorily on the grade.
7.	Director (Procurement)	15	(1) <u>By Direct Appointment</u> of a suitable candidate possessing Degree in Purchasing and Supply / Business Administration / Statistics / Financial Studies / Law / Computer Science / Accounting / Economics / Engineering / Technology / Marketing / Insurance / Quantity Survey and other relevant discipline plus at least twenty-one (21) years cognate experience and fifteen (15) years post-qualification professional cognate experience and must have spent at least four (4) years on the post of Deputy Director.

2.5 EXECUTIVE OFFICER (PROCUREMENT) CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE	BASIC ENTRY QUALIFICATION
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		CONTISS	
1.	Higher Executive Officer (Procurement)	07	(1) <u>By Direct Appointment</u> of a suitable candidate possessing HND in Purchasing and Supply/Business Administration/Statistics/Financial Studies/Law/Computer Science/Accounting/Economics/Engineering/Technology/Marketing/Insurance/Quantity Survey and other relevant discipline (2) <u>By Promotion</u> of a confirmed and suitable Procurement Assistant who has spent at least three (3) years satisfactorily on the grade and possessing HND in Purchasing and Supply etc.
2.	Senior Executive Officer (Procurement)	08	(1) <u>By Direct Appointment</u> of a suitable candidate possessing HND in Purchasing and Supply/Business Administration/Statistics/Financial Studies/Law/Computer Science/Accounting/Economics/Engineering/Technology/Marketing/Insurance/Quantity Survey and other relevant discipline plus three (3) years cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Higher Executive Officer who has spent at least three (3) years satisfactorily on the grade.
3.	Principal Executive Officer II (Procurement)	09	(1) <u>By Direct Appointment</u> of a suitable candidate possessing HND in Purchasing and Supply/Business Administration/Statistics/Financial Studies/Law/Computer Science/Accounting/Economics/Engineering/Technology/Marketing/Insurance/Quantity Survey and other relevant discipline plus six (6) years cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Senior Executive Officer who has spent at least three (3) years satisfactorily on the grade.
4.	Principal Executive Officer I (Procurement)	11	(1) <u>By Direct Appointment</u> of a suitable candidate possessing HND in Purchasing and Supply/Business Administration/Statistics/Financial Studies/Law/Computer Science/Accounting/Economics/Engineering/Technology/Marketing/Insurance/Quantity Survey and other relevant discipline plus nine (9) years post-qualification cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Principal Executive Officer II who has spent at least three (3) years satisfactorily on the grade.
5.	Assistant Chief Executive Officer (Procurement)	12	(1) <u>By Direct Appointment</u> of a suitable candidate possessing HND in Purchasing and Supply / Business Administration / Statistics / Financial Studies / Law / Computer Science / Accounting / Economics / Engineering / Technology / Marketing / Insurance / Quantity Survey and other relevant discipline plus at least twelve (12) years cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Principal Executive Officer I who has spent at least three (3) years satisfactorily on the grade.

6.	Chief Executive Officer (Procurement)	13	(1) <u>By Direct Appointment</u> of a suitable candidate possessing HND in Purchasing and Supply / Business Administration / Statistics / Financial Studies / Law / Computer Science / Accounting / Economics / Engineering / Technology / Marketing / Insurance / Quantity Survey and other relevant discipline plus at least fifteen (15) years cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Executive Officer who has spent at least three (3) years satisfactorily on the grade.
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2.6 CLERICAL OFFICER CADRE (BURSARY)

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Clerical Assistant (Accounts)	02	1. <u>By Direct Appointment</u> of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics, in addition to evidence of computer literacy.
2	Clerical Assistant (Accounts)	03	1. <u>By Direct Appointment</u> of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics, in addition to evidence of computer literacy. 2. <u>By Promotion</u> of a Clerical Assistant (Accounts) after three (3) years of satisfactory service.
3	Senior Clerical Officer (Accounts)	04	1. <u>By Direct Appointment</u> of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics, in addition to evidence of computer training. 2. <u>By Promotion</u> of a Clerical Officer (Accounts) after three (3) years of satisfactory service.
4	Asst. Chief Clerical/ Asst. Executive Officer (Accounts)	05	1. <u>By Direct Appointment</u> of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics, in addition to evidence of computer training. 2. <u>By Promotion</u> of a Senior Clerical Officer (Accounts) after three (3) years of satisfactory service.
5	Chief Clerical Officer (Accounts)	06	1. <u>By Direct Appointment</u> as above but with twelve (12) years cognate experience. 2. <u>By Promotion</u> of a Asst. Chief Clerical/ Asst. Executive Officer.

2.7 STORES ASSISTANT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
8.	Store Assistant	02	1) <u>By Appointment</u> of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics
9.	Store Keeper	03	1) <u>By Appointment</u> - a) of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics, in addition to evidence of computer literacy b) Same as above at a sitting, preference will be given to a candidate who possesses Certificate in store keeping in addition to SCE/GCE (O/L) 2) <u>By Promotion</u> of a suitable and confirmed Store Assistant who has spent at least three (3) years on the post
10.	Senior Store Keeper	04	1) <u>By Appointment</u> a) of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics, in addition to evidence of computer literacy plus three (3) years working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus certificate in store keeping and three (3) years working experience. 2) <u>By Promotion</u> of a suitable and confirmed Store Keeper who has spent three (3) years on the post
11.	Asst. Chief Store Keeper	05	1) <u>By Appointment</u> a) of a candidate with 4 O'Level (SSCE/ WASC/ GCE/ NABTEB) credit pass including English Language and Mathematics, in addition to evidence of computer literacy plus six (6) years working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus certificate in store keeping and six (6) years working experience. 2) <u>By Promotion</u> of a suitable and confirmed Senior Store Keeper who has spent three (3) years on the post

12.	Chief Clerical Officer (Accounts)	06	<p>1) <u>By Appointment</u></p> <p>a) SSCE/GCE (O/L) or its equivalent with at least 4 O'level credits plus at least nine (9) years post- qualification working experience</p> <p>b) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus certificate in store keeping and nine (9) years working experience.</p> <p>2) <u>By Promotion</u> of a suitable Assistant Chief Store keeper who has spent at least three (3) years on the post</p>
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3.0 AUDIT

3.1 EXECUTIVE OFFICER (AUDIT) CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Higher Executive Officer (Audit)	07	(1) By <u>Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics and Higher National Diploma (HND) in Accountancy or Business Administration with accounting subjects obtained from a recognized institution. (2) By <u>Promotion</u> of a confirmed and suitable Executive Officer (Audit) who has spent not less than 3 years on the grade.
2.	Senior Executive Officer (Audit)	08	(1) By <u>Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics and Higher National Diploma (HND) in Accountancy or Business Administration with accounting subjects obtained from a recognized institution, plus 3 years relevant post qualification experience (2) By <u>Promotion</u> of a confirmed and suitable Higher Executive Officer (Audit) who has spent not less than 3 years on the grade.
3.	Principal Executive Officer (Audit) II <i>Terminal Grade for OND holders</i>	09	1) By <u>Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics and Higher National Diploma (HND) in Accountancy or Business Administration with accounting subjects obtained from a recognized institution, plus 6 years relevant post qualification experience. 2) By <u>Promotion</u> of a confirmed and suitable Senior Executive Officer (Audit) who has spent not less than 3 years on the grade.
4.	Principal Executive Officer I	11	1) By <u>Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics and Higher National Diploma (HND) in Accountancy or Business Administration with accounting subjects obtained from

	(Audit)		a recognized institution, plus 9 years relevant post qualification experience. 2) By Promotion of a confirmed and suitable Principal Executive Officer II (Audit) who has HND and has spent not less than 3 years on the grade.
5.	Assistant Chief Executive Officer (Audit)	12	1) By Direct Appointment of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics and Higher National Diploma (HND) in Accountancy or Business Administration with accounting subjects obtained from a recognized institution, plus 12 years relevant post qualification experience. 2) By Promotion of a confirmed and suitable Principal Executive Officer I (Audit) who has HND and has spent not less than 3 years on the grade.
6.	Chief Executive Officer (Audit)	13	1) By Direct Appointment of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics and Higher National Diploma (HND) in Accountancy or Business Administration with accounting subjects obtained from a recognized institution, plus 15 years relevant post qualification experience. 2) By Promotion of a confirmed and suitable Assistant Chief Executive Officer (Audit) who has HND and has spent not less than 3 years on the grade.

3.2 AUDITOR CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Internal Auditor II	07	(1) By Appointment of a candidate possessing SSCE or its equivalent with at least 5 O'Level credits in relevant subjects including English Language and Mathematics plus B.Sc (Accounting) from recognized University/Polytechnic. A candidate must have NYSC certificate and must be computer literate.
2.	Internal Auditor Grade I	08	(1) By Appointment of a candidate possessing SSCE or its equivalent with at least 5 O'Level credits in relevant subjects including English Language and Mathematics plus B.Sc (Accounting) from recognized University/Polytechnic. A candidate must have NYSC certificate and must be computer

			<p>literate plus at least four (4) years post-qualification experience.</p> <p>(2) <u>By Promotion</u> of Auditor II who has spent at least three (3) years on the post</p>
3.	Senior Internal Auditor <i>Terminal Grade for HND holders</i>	09	<p>(1) <u>By Appointment</u> of a candidate possessing SSCE or its equivalent with at least 5 O'Level credits in relevant subjects including English Language and Mathematics plus B.Sc (Accounting) from recognized University/Polytechnic. A candidate must have NYSC certificate and must be computer literate plus at least seven (7) years post-qualification experience.</p> <p>(2) <u>By Promotion</u> of Internal Auditor I who has spent at least three (3) years on the post</p>
4.	Principal Internal Auditor <i>Terminal Grade for B.Sc holders without professional certificate</i>	11	<p>(1) <u>By Appointment</u></p> <p>(a) An appointment of a candidate possessing the qualification above or B.Sc with the final part of any recognized accounting body plus at least ten (10) years post-qualification cognate experience. A candidate must have NYSC certificate and must be computer literate.</p> <p>(b) MBA (Finance) or its equivalent with four (4) years cognate experience.</p> <p>(2) <u>By Promotion</u> of a suitable Senior Internal Auditor who has spent at least three (3) years on the post</p>
5.	Chief Internal Auditor	13	<p>(1) <u>By Appointment</u></p> <p>(a) An appointment of a candidate possessing the qualification above or B.Sc. with the final part of any recognized accounting body plus at least thirteen (13) years post-qualification cognate experience. A candidate must have NYSC certificate and must be computer literate</p> <p>(b) MBA (Finance) or its equivalent with seven (7) years cognate experience plus professional qualification</p> <p>(2) <u>By Promotion</u> of a suitable Principal Internal Auditor who has spent at least three (3) years on the post with professional qualification</p>
6.	Deputy Director, Internal Audit	14	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE or its equivalent with at least 5 O'Level credits in relevant subjects including English Language and Mathematics plus Membership of a professional Accounting Body or Auditor's Body, i.e. ICAN, ACCA, CPA, etc. or equivalent and B.Sc Accountancy from recognized University or Institution with at least sixteen (16) years post-qualification working experience in a higher Institution. A candidate must have NYSC certificate and must be computer literate.</p> <p>(2) <u>By Promotion</u> of Chief Internal Auditor who has spent at least three (3) years on the post with professional qualification</p>

7.	Director, Internal Audit	15	<u>By Appointment only through Advertisements</u> Same as in the Deputy Director above with at least nineteen (19) years post-qualification working experience in a higher Institution. Experience in a University is an added advantage
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3.3 AUDITOR CADRE (EXECUTIVE)

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Executive Officer Audit	06	<u>By Promotion</u> of a candidate possessing of a confirmed and suitable Assistant Executive Officer (Audit) who has spent at least three (3) years on the post.
2.	Higher Executive Officer (Audit)	07	(1) <u>By Appointment</u> SSCE or its equivalent with at least 5 O'Level credits in relevant subjects including English Language and Mathematics plus HND (Accountancy/Business Admin) from recognized Polytechnic. A candidate must have NYSC certificate and must be computer literate. (2) <u>By Promotion</u> of a confirmed and suitable Executive Officer (Audit) who has spent at least three (3) years on the post.
3.	Senior Executive Officer (Audit)	08	(1) <u>By Appointment</u> of a candidate possessing SSCE or its equivalent with at least 5 O'Level credits in relevant subjects including English Language and Mathematics plus HND (Accountancy/Business Admin) from recognized Polytechnic. A candidate must have NYSC certificate and must be computer literate plus at least three (3) years post-qualification experience. (2) <u>By Promotion</u> of a Senior Executive Officer (Audit) who has spent at least three (3) years on the post
4.	Principal Executive Officer II (Audit) <i>Terminal Grade for OND holders</i>	09	(1) <u>By Appointment</u> of a candidate possessing SSCE or its equivalent with at least 5 O'Level credits in relevant subjects including English Language and Mathematics plus HND (Accountancy/Business Admin) from recognized Polytechnic. A candidate must have NYSC certificate and must be computer literate plus at least six (6) years post-qualification experience. (2) <u>By Promotion</u> of a Senior Executive Officer (Audit) who has spent at least three (3) years on the post
5.	Principal	11	(1) <u>By Appointment</u> of a candidate possessing SSCE or its equivalent with at least 5 O'Level credits in

	Executive Officer I (Audit) <i>Terminal Grade for HND holders without professional certificate</i>		relevant subjects including English Language and Mathematics plus HND (Accountancy/Business Admin) from recognized Polytechnic, plus at least nine (9) years post-qualification cognate experience. A candidate must have NYSC certificate and must be computer literate (b) MBA (Finance) or its equivalent with four (4) years cognate experience. (2) <u>By Promotion</u> of a Principal Executive Officer II (Audit) who has spent at least three (3) years on the post
6.	Assistant Chief Executive Officer (Audit)	12	(1) <u>By Appointment</u> An appointment of a candidate possessing the qualification above or HND with the final part of any recognized accounting body plus at least twelve (12) years post-qualification cognate experience. A candidate must have NYSC certificate and must be computer literate (b) MBA (Finance) or its equivalent with four (4) years cognate experience. (2) <u>By Promotion</u> of a Principal Executive Officer I (Audit) who has spent at least three (3) years on the post
7.	Chief Internal Auditor	13	(1) <u>By Appointment</u> (a) An appointment of a candidate possessing the qualification above or HND with the final part of any recognized accounting body plus at least fifteen (15) years post-qualification cognate experience. A candidate must have NYSC certificate and must be computer literate (b) MBA (Finance) or its equivalent with seven (7) years cognate experience plus professional qualification (2) <u>By Promotion</u> of a suitable Assistant Chief Executive Officer (Audit) who has spent at least three (3) years on the post with professional qualification

4.0 LIBRARY

4.1 LIBRARY OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Library Officer	06	<u>By Appointment</u> of a candidate possessing SSCE or its equivalent with at least 5 O'Level credits in relevant subjects including English Language and Mathematics <u>By Promotion</u> of a Principal Library Assistant after 3 years of satisfactory service. By Appointment
2.	Higher Library Officer	07	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus Higher National Diploma (HND) in Library Science. (2) <u>By Promotion</u> of a confirmed and suitable Library Officer who has spent at least three (3) years on the grade.
3.	Senior Library Officer	08	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus Higher National Diploma (HND) in Library Science with three (3) years cognate experience as a Higher Library Officer (2) <u>By Promotion</u> of a confirmed and suitable Higher Library Officer who has spent at least three (3) years on the grade.
4.	Principal Library Officer II <i>Terminal Grade for OND holders</i>	09	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus Higher National Diploma (HND) in Library Science with six (6) years cognate experience as a Senior Library Officer. (2) <u>By Promotion</u> of a confirmed and suitable Senior Library Officer who has spent at least three (3) years on the grade.
5.	Principal Library Officer I	11	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus Higher National Diploma (HND) in Library Science with nine (9) years cognate experience as a Principal Library Officer II. (2) <u>By Promotion</u> of a confirmed and suitable Principal Library Officer II who has spent at least three (3) years on the grade.
6.	Assistant Chief	12	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits

	Library Officer		(WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus Higher National Diploma (HND) in Library Science with twelve (12) years cognate experience as a Principal Library Officer I. (2) <u>By Promotion</u> of a confirmed and suitable Principal Library Officer I who has spent at least three (3) years on the grade.
7.	Chief Library Officer	13	(1) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Library Officer who has spent at least three (3) years on the grade in the University.

4.2 BINDERY OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Bindery Officer	05	<u>By Appointment</u> SSCE/GCE (O/L) or equivalent with at least 5 credits in the relevant subjects including English Language plus OND in Printing or related field from any recognized institution. Must be computer literate
2.	Bindery Officer	06	(1) <u>By Appointment</u> SSCE/GCE (O/L) or equivalent with at least 5 credits in the relevant subjects including English Language plus OND in Printing or related field with at least four (4) years working experience. Must be computer literate (2) <u>By Promotion</u> of a confirmed and suitable Assistant Bindery Officer who has spent three (3) years of on the post.
3.	Higher Bindery Officer	07	(1) <u>By Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or equivalent with at least 5 credits in the relevant subjects including English Language plus OND in Printing or related field with at least seven (7) years working experience and must be computer literate (b) Higher National Diploma in Printing or related field with evidence of NYSC certification (2) <u>By Promotion</u> of a confirmed and suitable Bindery Officer who has spent three (3) years of on the post.
4.	Senior Bindery	08	(1) <u>By Appointment</u>

	Officer		<p>(a) SSCE/GCE (O/L) or equivalent with at least 5 credits in the relevant subjects including English Language plus OND in Printing or related field with at least ten (10) years post qualification cognate experience</p> <p>(b) Higher National Diploma in Printing or related field with evidence of NYSC certification plus at least four (4) years post-qualification cognate experience</p> <p>(2) <u>By Promotion</u> of a confirmed and suitable Higher Bindery Officer who has spent three (3) years of on the post.</p>
5.	Principal Bindery Officer II <i>Terminal Grade for OND Certificate holders</i>	09	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or equivalent with at least 5 credits in the relevant subjects including English Language plus OND in Printing or related field with thirteen (13) years cognate experience and must be computer literate</p> <p>(b) Higher National Diploma in Printing or related field with evidence of NYSC certification plus at least seven (7) years post-qualification cognate experience</p> <p>(2) <u>By Promotion</u> of a confirmed and suitable Senior Bindery Officer who has spent three (3) years of on the post.</p>
6.	Principal Bindery Officer I	11	<p>(1) <u>By Appointment</u> of a candidate possessing SSCE/GCE (O/L) or equivalent with at least 5 credits in the relevant subjects including English Language plus at least ten (10) years post-qualification experience for a candidate with HND in Printing or its equivalent. A candidate must possess NYSC Certificate and must be computer literate</p> <p>(2) <u>By Promotion</u> of a confirmed and suitable Principal Bindery Officer II who has spent three (3) years of on the post plus HND.</p>
7.	Assistant Chief Bindery Officer	12	<p>(1) <u>By Appointment</u></p> <p>SSCE/GCE (O/L) or equivalent with at least 5 credits in the relevant subjects including English Language plus at least thirteen (13) years post-qualification experience for a candidate with HND in Printing or its equivalent. A candidate must possess NYSC Certificate and must be computer literate</p> <p>(2) <u>By Promotion</u> of a confirmed and suitable Principal Bindery Officer I who has spent three (3) years of on the post.</p>
8.	Chief Bindery Officer	13	<p>(1) <u>By Appointment</u></p> <p>SSCE/GCE (O/L) or equivalent with at least 5 credits in the relevant subjects including English Language plus at least sixteen (16) years post-qualification experience for a candidate with HND in Printing or its equivalent. A candidate must possess NYSC Certificate and must be computer literate</p>

			(2) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Bindery Officer I who has spent three (3) years of on the post.
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5.0 DIRECTORATE OF INFORMATION AND COMMUNICATION TECHNOLOGY

5.1 PROGRAMMER STAFF CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Programmer II	07	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus First Degree in Computer Science, Computer Engineering, Informatics or related discipline with NYSC Discharge/ Exemption Certificate.
2.	Programmer I	08	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus First Degree in Computer Science, Computer Engineering, Informatics or related discipline plus three (3) years post qualification cognate experience or Master Degree in related field (2) <u>By Promotion</u> of a confirmed and suitable Programmer II who has spent at least three (3) years on the post
3.	Senior Programmer	09	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus First Degree in Computer Science, Computer Engineering, Informatics or related discipline plus six (6) years post qualification cognate experience or Master Degree in related field with Three (3) years cognate Experience. With NYSC Discharge/ Exemption Certificate. (2) <u>By Promotion</u> of a confirmed and suitable Programmer I who has spent three (3) years on the grade.
4.	Principal Programmer	11	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus First Degree in Computer Science, Computer Engineering, Informatics or related discipline plus Nine (9) years post qualification cognate experience or Master Degree in related field with Six (6) years cognate Experience. With NYSC Discharge/ Exemption Certificate.

			In all cases membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria. (2) By Promotion of a confirmed and suitable Senior Programmer who has spent three (3) years on the grade and possess a First Degree in Computer Science, Computer Engineering, Informatics or related discipline.
5.	Chief Programmer	13	(1) By Direct Appointment of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus First Degree in Computer Science, Computer Engineering, Informatics or related discipline plus Fifteen (15) years post qualification cognate experience or Master Degree in related field with Twelve (12) years cognate Experience. With NYSC Discharge/ Exemption Certificate. In all cases membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria. (2) By Promotion of a confirmed and suitable Principal Programmer who has spent three (3) years on the grade.
6.	Deputy Director (Programming)	14	(1) By Promotion of a confirmed and suitable Chief Programmer who has spent at least three (3) years on the grade. -Membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria.
7.	Director	15	By appointment of a suitable candidate only

5.2 PROGRAMMING TECHNICIAN CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Programming Technician	6	(1) By Direct Appointment of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus National

			Diploma with hands-on skill in any of the following: MCAD, MCSD, SCWCD, SCBCD, J2ME, CMDD, CMFDs, CMFDv, CCFD, etc.
2	Higher Programming Technician	7	<p>(1) <u>By Direct Appointment</u> of a candidate possessing:</p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics National Diploma with hands-on skill in any of the following: MCAD, MCSD, SCWCD, SCBCD, J2ME, CMDD, CMFDs, CMFDv, CCFD, etc. plus three (3) years cognate experience</p> <p>(b) HND with hands-on skill in any of the relevant areas listed above.</p> <p>(2) <u>By Promotion</u> of a Programming Technician who has spent at least three (3) years on the grade.</p>
3	Senior Programming Technician	8	<p>(1) <u>By Direct Appointment</u> of a candidate possessing:</p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics National Diploma with hands-on skill in any of the following: MCAD, MCSD, SCWCD, SCBCD, J2ME, CMDD, CMFDs, CMFDv, CCFD, etc. plus six (6) year cognate experience.</p> <p>(b) HND with hands-on skill in any of the relevant areas listed above, with three (3) years cognate experience.</p> <p>(2) <u>By Promotion</u> of a Higher Programming Technician who has spent at least three (3) years on the grade.</p>
4	Principal Programming Technician II <i>Terminal Grade for OND holders</i>	9	<p>(1) <u>By Direct Appointment</u> of a candidate possessing:</p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics National Diploma with hands-on skill in any of the following: MCAD, MCSD, SCWCD, SCBCD, J2ME, CMDD, CMFDs, CMFDv, CCFD, etc. plus nine (9) years cognate experience.</p> <p>(b) HND with hands-on skill in any of the relevant areas listed above with six (6) years cognate experience.</p> <p>(2) <u>By Promotion</u> of a Senior Programming Technician who has spent at least three (3) years on the grade.</p>
5	Principal Programming Technician I	11	<p>(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus HND with hands-on skill in any of the relevant areas listed above, plus nine (9) years cognate experience.</p> <p>(2) <u>By Promotion</u> of a Principal Programming Technician II who has HND and has spent at least</p>

			three (3) years on the grade.
6	Asst. Chief Programming Technician	12	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus HND with hands-on skill in any of the relevant areas listed above, plus twelve (12) years cognate experience. (2) <u>By Promotion</u> of a Principal Programming Technician I who has spent at least three (3) years on the grade.
7	Chief Programming Technician	13	(1) <u>By Promotion</u> of a Principal Programming Technician I who has spent at least three (3) years on the grade.

*Acquisition of any of the following qualifications to attract enhanced steps' placement at promotion: MCAD, MCSD, SCWCD, SCBCD, J2ME, CMDD, CMFDs, CMFDv, CCFD, J2EE, .NET, PHP, C++

5.3 SYSTEM ANALYST STAFF CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	System Analyst II	07	<u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc/ B.Tech/ B.Eng. in Computer Engineering/ Computer Science/Management Information Systems and related discipline. With NYSC Discharge/ Exemption Certificate.
2.	System Analyst I	08	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/ Computer Science/Management Information Systems related discipline. plus three (3) Years Post Qualification Experience. Or Master Degree in related field. 2) <u>By Promotion</u> of a confirmed and suitable System Analyst II who has spent three (3) years on the

			post
3.	Senior System Analyst	09	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc/ B.Tech/ B.Eng. in Computer Engineering/Computer Science/ Management Information Systems related discipline plus (6) Years Post Qualification Experience. Or MSc/ M.Tech/ M.Eng Computer Engineering/Computer Science/ Management Information Systems related discipline plus three (3) Years Post Qualification Experience.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable System Analyst I who has spent three (3) years on the post</p>
4.	Principal System Analyst	11	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Management Information Systems related discipline plus nine (9) Years Post Qualification Experience. Or MSc/M.Tech/M.Eng Computer Engineering/Computer Science/ Management Information Systems related discipline plus six (6) Years Post Qualification Experience. In all cases membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria is Required.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Senior System Analyst who has spent at least three (3) years on the post.</p>
5.	Chief Systems Analyst	13	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Management Information Systems related discipline plus twelve (12) Years Post Qualification Experience. Or MSc//M.Tech/M.Eng Computer Engineering/Computer Science/ Management Information Systems related discipline plus nine (9) Years Post Qualification Experience. - In all cases membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria is Required</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Principal System Analyst who has spent at least three (3) years on the post.</p>
6.	Deputy Director	14	<p>1) <u>By Promotion</u> of a confirmed and suitable Principal System Analyst who has spent at least three (3) years on the post.</p>

	(System Analyst)		-Membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria is Required
7.	Director	15	By appointment of a suitable candidate only

5.4 SOFTWARE ENGINEER STAFF CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Software Engineer II	07	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/ Computer Science/Management Information Systems and related discipline. With NYSC Discharge/ Exemption Certificate.
2.	Software Engineer I	08	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/ Computer Science/Management Information Systems related discipline. Plus (3) Years Post Qualification Experience. Or Master Degree in related field. (2) <u>By Promotion</u> of a confirmed and suitable Software Engineer II who has spent three (3) years on the post.
3.	Senior Software Engineer	09	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/ Computer Science/Management Information Systems related discipline. Plus six (6) Years Post Qualification Experience. Or Master Degree in related field with three (3) years cognate work experience. with NYSC Discharge/ Exemption Certificate. (2) <u>By Promotion</u> of a confirmed and suitable Software Engineer I who has spent three (3) years on the post.
4.	Principal Software	11	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng.

	Engineer		in Computer Engineering/ Computer Science/Management Information Systems related discipline. Plus Nine (9) Years Post Qualification Experience. Or Master Degree in related field with Six (6) years cognate work experience. With NYSC Discharge/Exemption Certificate. In all cases membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria. (2) <u>By Promotion</u> of a confirmed and suitable Senior Software Engineer who has spent three (3) years on the post.
5.	Chief Software Engineer	13	(1) <u>By Direct Appointment</u> of a candidate possessing BSc/B.Tech/B.Eng. in Computer Engineering/ Computer Science/Management Information Systems related discipline. Plus Twelve (12) Years Post Qualification Experience. Or Master Degree in related field with Nine (9) years cognate work experience. With NYSC Discharge/Exemption Certificate. In all cases membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria. (2) <u>By Promotion</u> of a confirmed and suitable Principal Software Engineer who has spent three (3) years on the post.
6.	Deputy Director	14	(1) <u>By Promotion</u> of a confirmed and suitable Chief Software Engineer who has spent three (3) years on the grade. Membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria.
7.	Director	15	By appointment of a suitable candidate only

5.5 WEB MANAGEMENT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Web Content Developer II	7	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc in Computer

			Science/Informatics with NYSC certificate or related discipline with any professional qualification (OCD, MCSD, DBA, MCDBA, MCTS, Linux+), experience in web development/web design/graphics design will be an added advantage with NYSC Discharge/ Exemption Certificate.
2.	Web Content Developer I	8	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc in Computer Science/Informatics or related discipline with any professional qualification (OCD, MCSD, DBA, MCDBA, MCTS, Linux+) will be an added advantage.</p> <p>Three (3) years cognate experience in web development/web design /graphics design experience.</p> <p>- Or M.Sc Computer Science/Informatics with systems web development/web design/graphics design experience with NYSC Discharge/ Exemption Certificate.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Web Content Developer II who has spent three (3) years on the post</p>
3.	Senior Web Content Developer	9	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc in Computer Science/Informatics or related discipline with any professional qualification (OCD, MCSD, DBA, MCDBA, MCTS, Linux+) will be an added advantage. Six (6) years cognate experience in web development/web design /graphics design experience.</p> <p>- Or M.Sc Computer Science/Informatics with systems web development/web design/graphics design with Three (3) years cognate experience with NYSC Discharge/ Exemption Certificate.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Web Content Developer I who has spent three (3) years on the post</p>
4.	Principal Web Content Developer	11	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc in Computer Science/Informatics or related discipline with any professional qualification (OCD, MCSD, DBA, MCDBA, MCTS, Linux+) will be an added advantage.</p> <p>Nine (9) years cognate experience in web development/web design /graphics design experience.</p> <p>- Or Msc Computer Science/Informatics with systems web development/web design/graphics design with Six (6) years cognate experience. With NYSC Discharge/ Exemption Certificate.</p> <p>In all cases membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria.</p>

			2) <u>By Promotion</u> of a confirmed and suitable Senior Web Content Developer who has spent three (3) years on the post
5.	Chief Web Content Developer	13	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc in Computer Science/Informatics or related discipline with any professional qualification (OCD, MCSD, DBA, MCDBA, MCTS, Linux+) will be an added advantage. Twelve (12) years cognate experience in web development/web design /graphics design experience. - Or MSc Computer Science/Informatics with systems web development/web design/graphics design with Nine (9) years cognate experience. With NYSC Discharge/ Exemption Certificate. In all cases membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria. 2) <u>By Promotion</u> of a confirmed and suitable Principal Web Content Developer who has spent three (3) years on the post
6.	Deputy Director	14	1) <u>By Promotion</u> of a confirmed and suitable Chief Web Content Developer who has spent at least three (3) years on the post. -Membership of relevant professional body such as Nigerian Computer Society or Computer Professional of Nigeria.
7.	Director	15	By appointment of a suitable candidate only.

5.6 NETWORK ADMINISTRATORS STAFF CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Network Administrator II	7	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/ Computer Science/Electrical Electronics Engineering/Physics or related discipline. - He/she must Possess NYSC Discharge/ Exemption Certificate.

			2) <u>By Promotion</u> of a confirmed and suitable Network Support Administrator who has spent three (3) years on the post.
3.	Network Administrator I	8	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (3) Years Post Qualification Experience.</p> <ul style="list-style-type: none"> - He/she must Possess NYSC Discharged/ Exemption Certificate. <p>Or MSc//M.Tech/M.Eng Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Network Administrator II who has spent three (3) years on the post.</p>
4.	Senior Network Administrator	9	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (6) Years Post Qualification Experience.</p> <ul style="list-style-type: none"> - He/she must Possess NYSC Discharged/ Exemption Certificate. <p>Or MSc//M.Tech/M.Eng Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (3) Years Post Qualification Experience.</p> <ul style="list-style-type: none"> - Candidates must demonstrate strong evidence of leadership skill and abilities. - Proof of previous cognate work experience is mandatory. <p>2) <u>By Promotion</u> of a confirmed and suitable Network Administrator I who has spent three (3) years on the post.</p>
5.	Principal Network Administrator	11	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (9) Years Post Qualification Experience.</p> <p>Or MSc//M.Tech/M.Eng Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline, plus (6) Years Post Qualification Experience.</p> <ul style="list-style-type: none"> - He/she must Possess NYSC discharged/ exemption certificate. - Candidates must demonstrate strong evidence of leadership skill and abilities. - Proof of previous cognate work experience is mandatory.

			<ul style="list-style-type: none"> - In all cases, Registration with relevant Professional Body such as Computer Professional of Nigeria/Nigeria Computer Society is mandatory. 2) <u>By Promotion</u> of a confirmed and suitable Senior Network Administrator who has spent (3) years on the post plus B.Sc/ B.Tech/ B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline.
6.	Chief Network Administrator	13	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/ B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (12) Years Post Qualification Experience.</p> <ul style="list-style-type: none"> - Or MSc/ M.Tech/ M.Eng Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics, plus (9) Years Post Qualification Experience. - Candidates must demonstrate strong evidence of leadership skill and abilities. - Proof of previous cognate work experience is mandatory. - He/she must Possess NYSC discharged/ exemption certificate. - In all cases, Registration with relevant Professional Body such as Computer Professional of Nigeria/Nigeria Computer Society is mandatory. <p>2) <u>By Promotion</u> of a confirmed and suitable Principal Network Administrator who has spent (3) years on the post</p>
7.	Deputy Director Network Administrator	14	<p><u>By Promotion</u> of a confirmed and suitable Chief Network Administrator who has spent (3) years on the post.</p> <ul style="list-style-type: none"> -Registration with relevant Professional Body such as Computer Professional of Nigeria/Nigeria Computer Society is mandatory.
9.	Director	15	By appointment of a suitable candidate only

5.7 NETWORK / SYSTEM TECHNICIAN

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
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1	Network System Technician /	6	(1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus National Diploma in Computer Science, Computer/Electrical/Electronic Engineering, Information Technology, etc.
2	Higher Network System Technician /	7	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus National Diploma in Computer Science, Computer/Electrical/Electronic Engineering, Information Technology, plus three (3) years working experience. (b) HND in relevant areas for direct appointment. (2) <u>By Promotion</u> of a Network System/Technician who has spent at least three (3) years on the grade.
3	Senior Network System Technician /	8	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus National Diploma in Computer Science, Computer/Electrical/Electronic Engineering, Information Technology, plus six (6) years working experience. (b) HND in relevant areas for direct appointment, plus three (3) years cognate working experience. (2) <u>By Promotion</u> of a Higher Network/System Technician who has spent at least three (3) years on the grade.
4	Principal Network System Technician II <i>Terminal Grade for OND holders</i> /	9	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus National Diploma in Computer Science, Computer/Electrical/Electronic Engineering, Information Technology, plus Nine (9) years cognate working experience. (b) HND in relevant areas for direct appointment, plus six (6) years cognate working experience. (2) <u>By Promotion</u> of a Senior Network/System Technician who has spent at least three (3) years on the grade.
5	Principal Network System /	11	1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus HND in relevant areas for direct appointment, plus

	Technician I		Nine (9) years cognate working experience. (2) <u>By Promotion</u> of a Principal Network/System Technician II who has spent at least three (3) years on the grade
6	Asst. Chief Network / System Technician	12	1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus HND in relevant areas for direct appointment, plus Twelve (12) years cognate working experience. (2) <u>By Promotion</u> of a Principal Network/System Technician I who has spent at least three (3) years on the grade
7	Chief Network / System Technician	13	<u>By Promotion</u> of an Assistant Chief Network System/Technician who has spent at least three (3) years on the grade

Acquisition of any of the following qualifications to attract enhanced steps' placement at promotion: NetworkPlus Certification, CCNA, CCNP, ProjectPlus, MCSA, Linux Essentials, RHCE, Ubuntu

5.8 NETWORK ENGINEERING STAFF CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Network Engineer II	7	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/ Computer Science/Electrical Electronics Engineering/Physics or related discipline. - He/she must Possess NYSC Discharge/ Exemption Certificate.
2.	Network Engineer I	8	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/ B.Tech/B.Eng.

			<p>in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (3) Years Post Qualification Experience.</p> <p>- He/she must Possess NYSC Discharged/ Exemption Certificate.</p> <p>Or MSc//M.Tech/M.Eng Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Network Engineer II who has spent three (3) years on the post.</p>
3.	Senior Network Engineer	9	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (6) Years Post Qualification Experience.</p> <p>- He/she must Possess NYSC Discharged/ Exemption Certificate.</p> <p>Or MSc//M.Tech/M.Eng Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (3) Years Post Qualification Experience.</p> <p>- Candidates must demonstrate strong evidence of leadership skill and abilities.</p> <p>- Proof of previous cognate work experience is mandatory.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Network Engineer I who has spent three (3) years on the post.</p>
4.	Principal Network Engineer	11	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (9) Years Post Qualification Experience.</p> <p>Or MSc//M.Tech/M.Eng Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline, plus (6) Years Post Qualification Experience.</p> <p>- He/she must Possess NYSC discharged/ exemption certificate.</p> <p>- Candidates must demonstrate strong evidence of leadership skill and abilities.</p> <p>- Proof of previous cognate work experience is mandatory.</p> <p>- In all cases, Registration with relevant Professional Body such as Computer Professional of Nigeria/Nigeria Computer Society is mandatory.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Senior Network Engineer who has spent (3) years on the post plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics</p>

			Engineering/Physics or related discipline.
5.	Chief Network Engineer	13	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/ B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline plus (12) Years Post Qualification Experience.</p> <ul style="list-style-type: none"> - Or MSc//M.Tech/M.Eng Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics, plus (9) Years Post Qualification Experience. - Candidates must demonstrate strong evidence of leadership skill and abilities. - Proof of previous cognate work experience is mandatory. - He/she must Possess NYSC discharged/ exemption certificate. - In all cases, Registration with relevant Professional Body such as Computer Professional of Nigeria/Nigeria Computer Society is mandatory. <p>2) <u>By Promotion</u> of a confirmed and suitable Principal Network Engineer who has spent (3) years on the post</p>
6.	Deputy Director Network Engineer	14	<p><u>By Promotion</u> of a confirmed and suitable Chief Network Engineer who has spent (3) years on the post.</p> <ul style="list-style-type: none"> - In all cases, Registration with relevant Professional Body such as Computer Professional of Nigeria/Nigeria Computer Society is mandatory.
7.	Director	15	By appointment of a suitable candidate only

5.9 HARDWARE SPECIALIST CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Systems Hardware Specialist II	7	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related</p>

			discipline. or related discipline with any professional qualification (A+, ICDL, NETWORK+, MSCE) NYSC Discharge/Exemption Certificate
2.	Systems Hardware Specialist I	8	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline with 3 years' experience, or MSc/M.Tech/M.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering. NYSC Discharge/Exemption Certificate 2) <u>By Promotion</u> of a confirmed and suitable Systems Hardware Specialist II who has spent three (3) years on the post
3.	Senior Hardware Specialist	9	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline with Six (6) years experience. NYSC Discharge/Exemption Certificate or MSc/M.Tech/M.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering with Three (3) years experience. 2) <u>By Promotion</u> of a confirmed and suitable Systems Hardware Specialist I who has spent three (3) years on the post.
4.	Principal Hardware Specialist	11	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline with 9 years experience. NYSC Discharge/Exemption Certificate or MSc/M.Tech/M.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering with Six (6) years experience, or related discipline with NYSC Discharge/Exemption Certificate In all cases, Registration with relevant Professional Body such as Computer Professionals Registration Council of Nigeria OR Nigeria Computer Society is mandatory. 2) <u>By Promotion</u> of a confirmed and suitable Senior Hardware Specialist who has spent three (3) years on the post plus BSc/B.Tech/B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline.

5.	Chief Hardware Specialist	13	1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline with Twelve (12) years experience. NYSC Discharge/Exemption Certificate or MSc/M.Tech/M.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering with Nine (9) years experience, or related discipline with NYSC Discharge/Exemption Certificate In all cases, Registration with relevant Professional Body such as Computer Professionals Registration Council of Nigeria OR Nigeria Computer Society is mandatory. 2) <u>By Promotion</u> of a confirmed and suitable Principal Hardware Specialist who has spent three (3) years on the post
6.	Deputy Director	14	- <u>By Promotion</u> of a confirmed and suitable Chief Hardware Specialist who has spent three (3) years on the post -Registration with relevant Professional Body such as Computer Professionals Registration Council of Nigeria OR Nigeria Computer Society is mandatory.
7.	Director	15	By appointment of a suitable candidate only

5.10 COMPUTER HARDWARE TECHNICIAN CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Computer Hardware Technician	6	<u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus National Diploma in Computer Science/Electrical-Electronics Engineering or any relevant area.
2	Higher Computer Hardware Technician	7	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics National Diploma with three (3) years cognate experience.

			(b) HND in relevant areas. (2) <u>By Promotion</u> of a Computer Hardware Technician who has spent at least three (3) years on the grade.
3	Senior Computer Hardware Technician	8	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics National Diploma with six (6) years cognate experience. (b) HND in relevant areas with three (3) years cognate experience. (2) <u>By Promotion</u> of a Higher Computer Hardware Technician who has spent at least three (3) years on the grade.
4	Principal Computer Hardware Technician II <i>Terminal Grade for OND holders</i>	9	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics National Diploma with nine (9) years cognate experience. (b) HND in relevant areas with six (6) years cognate experience. (2) <u>By Promotion</u> of a Senior Computer Hardware Technician who has spent at least three (3) years on the grade.
5	Principal Computer Hardware Technician I	11	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus HND in relevant areas with Nine (9) years cognate experience. (2) <u>By Promotion</u> of a Principal Computer Hardware Technician II who has spent at least three (3) years on the grade.
6	Asst. Chief Computer Hardware Technician	12	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus HND in relevant areas with Twelve (12) years cognate experience. (2) <u>By Promotion</u> of a Principal Computer Hardware Technician I who has spent at least three (3) years on the grade.
	Chief Computer Hardware Technician	13	<u>By Promotion</u> of an Assistant Chief Computer Hardware Technician who has spent at least three (3) years on the grade.

Acquisition of any of the following qualifications to attract enhanced steps' placement at promotion: A+ NetworkPlus IT Essential certifications.

5.11 SYSTEM ENGINEERING STAFF CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Systems Engineer II	C+ONTI SS 7	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/B.Tech/B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline. - or related discipline with any professional qualification (A+, ICDL, NETWORK+, MSCE) NYSC Discharge/Exemption Certificate</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Systems Support Technician who has spent three (3) years on the post</p>
2.	Systems Engineer I	8	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus BSc/ B.Tech/ B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline with three (3) years' experience, or MSc/ M.Tech/ M.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering. NYSC Discharge/Exemption Certificate</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Systems Engineer II who has spent three (3) years on the post</p>
3.	Senior Systems Engineer	9	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc/ B.Tech/ B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline with six (6) years experience. NYSC Discharge/Exemption Certificate or MSc/ M.Tech/ M.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering with three (3) years experience.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Systems Engineer I who has spent three (3) years on the</p>

			post.
4.	Principal Systems Engineer	11	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc/ B.Tech/ B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline with nine (9) years experience. NYSC Discharge/Exemption Certificate or M.Sc/ M.Tech/ M.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering with six (6) years experience, or related discipline with NYSC Discharge/Exemption Certificate</p> <p>In all cases, Registration with relevant Professional Body such as Computer Professionals Registration Council of Nigeria OR Nigeria Computer Society is mandatory.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Senior Systems Engineer who has spent three (3) years on the post plus BSc/ B.Tech/ B.Eng. in Computer Engineering/Computer Science/ Electrical Electronics Engineering/Physics or related discipline.</p>
5.	Chief Systems Engineer	13	<p>1) <u>By Direct Appointment</u> of a candidate possessing SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and Mathematics plus B.Sc/ B.Tech/ B.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering/ Physics or related discipline with Twelve (12) years experience. NYSC Discharge/Exemption Certificate or M.Sc/ M.Tech/ M.Eng in Computer Science/ Computer Engineering/ Electrical Electronics Engineering with Nine (9) years experience, or related discipline with NYSC Discharge/Exemption Certificate</p> <p>In all cases, Registration with relevant Professional Body such as Computer Professionals Registration Council of Nigeria OR Nigeria Computer Society is mandatory.</p> <p>2) <u>By Promotion</u> of a confirmed and suitable Principal Systems Engineer who has spent three (3) years on the post</p>
6.	Deputy Director	14	<p>-<u>By Promotion</u> of a confirmed and suitable Chief Systems Engineer who has spent three (3) years on the post</p> <p>- Registration with relevant Professional Body such as Computer Professionals Registration Council of Nigeria/Nigeria Computer Society is mandatory.</p>
7.	Director	15	By appointment of a suitable candidate only

5.12 DATA PROCESSING OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Data Processing Officer	06	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O' level credits (WASC/NECO/GCE) including English Language and Mathematics a professional Diploma in Data Processing or Diploma in Secretarial Studies with professional training in Data Processing and a Typing speed of 50 W.P.M (2) <u>By Promotion</u> of a confirmed and suitable Senior Computer Operator who has spent at least 3 years on the grade.
2.	Higher Data Processing Officer	07	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'level credits (WASC/NECO/ GCE) including English Language and Mathematics plus any of the following qualifications: Higher National Diploma in Computer Studies or Higher National Diploma in Data Processing or Professional Advanced Certificate in Electrical Data Processing or its equivalent. (2) <u>By Promotion</u> of a confirmed and suitable Data Processing Officer who had spent at least three years on the grade.
3.	Senior Data Processing Officer	08	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (i) Higher National Diploma in Computer Studies; Data Processing (ii) Professional Advanced Certificate in Electronic Data Processing or its equivalent with 3 years working experience. (2) <u>By Promotion</u> of a confirmed and suitable Higher Data Processing Officer who has spent at least three years on the grade.
4.	Principal Data Processing Officer II <i>Terminal Grade for OND holders</i>	09	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (i) Higher National Diploma in Computer Studies; Data Processing (ii) Professional Advanced Certificate in Electronic Data Processing or its equivalent with 6 years working experience. (2) <u>By Promotion</u> of a confirmed and suitable Senior Data Processing Officer II who has spent at least three years on the grade.
5.	Principal Data Processing Officer I	11	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O/ level credits (WASC/NECO/GCE) including English Language and Mathematics plus any of the qualifications: Higher National Diploma in computer Studies, Data Processing or Professional Advanced Certificate in Electronic Data Processing or its equivalent with at least 12 years working experience.

			(2) <u>By Promotion</u> of a confirmed and suitable Principal Data Processing Officer II who has spent at least three years on the grade.
6.	Assistant Chief Data Processing Officer	12	(1) <u>By Promotion</u> of a confirmed and suitable Principal Data Processing Officer who has spent at least three years on the grade or spent 3 years as a Word processing Manager.
7.	Chief Data Processing Officer	13	(1) <u>By Promotion</u> of a suitable Assistant Chief Data Processing Officer who has spent at least three on the grade or eight years as Word processing Manager, subject to vacancy.

5.13 COMPUTER OPERATOR CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Computer Operator	03	(1) <u>By Direct Appointment</u> of a candidate who holds O'Level (SSCE/ WASC/ GCE/ NABTEB) Certificate with at least four (4) credits including English Language and Mathematics
2.	Computer Operator	04	(1) <u>By Direct Appointment</u> of a candidate who holds O'Level (SSCE/ WASC/ GCE/ NABTEB) Certificate with at least four (4) credits including Computer Operator Training Course Certificate from a recognized Institution (2) <u>By Promotion</u> of an Assistant Computer Operator after three (3) years satisfactory service.
3.	Senior Computer Operator	05	(1) <u>By Direct Appointment</u> of a candidate who holds O'Level (SSCE/ WASC/ GCE/ NABTEB) Certificate with at least four (4) credits including English Language and Mathematics plus nine (9) months Computer Operator Training Course Certificate. (2) <u>By Promotion</u> of a Computer Operator after three (3) years satisfactory service.
4.	Assistant Chief Computer Operator	06	(1) <u>By Direct Appointment</u> of a candidate with OND/ND or Equivalent in Computer Operation. (2) <u>By Promotion</u> of an Senior Computer Operator after three (3) years satisfactory service.

5.14 DATA ANALYST CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Data Analyst II	05	Diploma or OND in Computer Studies or Statistics
2	Data Analyst I	06	As for Data Analyst II plus three (3) years experience.

6.0 DEPARTMENT OF THE PHYSICAL PLANNING AND DEVELOPMENT / WORKS AND MAINTENANCE

6.1 ENGINEERING PROFESSIONAL CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Engineer II	07	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'level credits (WASC/NECO/GCE/NABTEB) including English and Mathematics and good Bachelor's degree in Engineering (Civil/Mechanical/Electrical) with a minimum of Second Class lower and an NYSC discharge/exemption certificate.
2.	Engineer I	08	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'level credits (WASC/NECO/GCE/NABTEB) including English and Mathematics and (a) First Degree in Engineering (Civil/Mechanical/Electrical) plus three (3) year post qualification cognate experience plus three (3) years cognate experience, or (b) Masters Degree (2) <u>By Promotion</u> of a confirmed and suitable Engineer II who has spent at least three (3) years on the grade
2.	Senior Engineer	09	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'level credits (WASC/NECO/GCE/NABTEB) including English and Mathematics and a good Bachelor's degree or in engineering (Civil/Mechanical/Electrical) with COREN registration as Engineer plus at least six (6) years cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Engineer I who has spent at least three (3) years on the grade
3.	Principal Engineer	11	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'level credits (WASC/NECO/GCE/NABTEB) including English and Mathematics and a good Bachelor's degree or in engineering (Civil/Mechanical/Electrical) with COREN registration as Engineer plus at least Nine (9) years cognate experience.

			(2) <u>By Promotion</u> of a confirmed and suitable Senior Engineer who has spent at least three (3) years on the grade
4.	Chief Engineer	13	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O’level credits (WASC/NECO/GCE/NABTEB) including English and Mathematics and a good Bachelor’s degree or in engineering (Civil/Mechanical/Electrical) with COREN registration as Engineer plus at least Twelve (12) years cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Principal Engineer who has spent at least three (3) years on the grade
5.	Deputy Director	14	<u>By Promotion</u> of a confirmed and suitable Chief Engineer who has spent at least three (3) years on the grade
6.	Director	15	By appointment of a suitable candidate only

6.2 TECHNICAL (ENGINEERING) CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Technical Officer	06	(1) <u>By Direct Appointment</u> of a candidate possessing National diploma (ND) in Engineering from a recognized institution.
2.	Higher Technical Officer	07	(1) <u>By Direct Appointment</u> of a candidate possessing a Higher National Diploma in Engineering from a recognized institution. (2) <u>By Promotion</u> of a confirmed and suitable technical officer who has spent at least 3 years’ experience on the grade.
3.	Senior Technical Officer II	08	(1) <u>By Direct Appointment</u> of a candidate possessing a Higher National Diploma in Engineering from a recognized institution plus at least 3 years post-qualification experience. (2) <u>By Promotion</u> of a confirmed and suitable Higher Technical Officer who has spent at least 3 years’ experience on the grade.
4.	Senior	09	(1) <u>By Direct Appointment</u> of a candidate possessing a Higher National Diploma in Engineering from a recognized institution plus at least 6 years post-qualification experience.

	Technical Officer I <i>Terminal Grade for OND holders</i>		(2) <u>By Promotion</u> of a confirmed and suitable Senior Technical Officer I who has spent at least 3 years' experience on the grade.
5.	Principal Technical Officer	11	(1) <u>By Direct Appointment</u> of a candidate possessing a Higher National Diploma in Engineering from a recognized institution plus at least 9 years post-qualification experience. (2) <u>By Promotion</u> of a confirmed and suitable Senior Technical Officer who has spent at least 3 years' experience on the grade.
6.	Assistant Chief Technical Officer	12	(1) <u>By Direct Appointment</u> of a candidate possessing a Higher National Diploma in Engineering from a recognized institution, plus at least 12 years post-qualification experience. (2) <u>By Promotion</u> of a confirmed and suitable Principal technical officer who has spent at least 3 years' experience on the grade.
7.	Chief Technical Officer	13	(1) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Technical Officer who has spent at least 3years experience on the grade.

6.3 ARCHITECT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Architect II	07	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following or equivalent qualifications registrable with the Architects Registration Council of Nigeria (ARCON). (2) Possessing a Bachelor of Science (B.Sc.) degree in Architecture obtained from a University recognized by the Architect Registration Council of Nigeria. (3) Possessing a pass in the Final I Institute of Architects (N.I.A). (4) Possessing a pass in the Final I Examination of the Royal Institute of British Architects (R.I.B.A).
2.	Architect I	08	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following or equivalent qualifications registrable with ARCON.

			(2) Possessing a Bachelor of Science (B.Sc.) degree in Architecture obtained from an Institution recognized by ARCON. (3) Possessing a Bachelor of Architecture obtained from an Institution recognized by ARCON. (4) Possessing a pass in the Final II Examination of the Royal Institute of British Architects. (5) By advancement for suitable Architect Grade II who has completed a two year pupillage programme and obtained any of the qualified in S/N 1 above.
3.	Senior Architect	09	(1) <u>By Direct Appointment</u> of a candidate who has been provisionally registered by ARCON and possesses any of the qualification specified in S/N 1 above plus at least three years post qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Architect Grade I who has been provisionally registered by ARCON.
4.	Principal Architect	11	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications cognate experience who has passed the Nigerian Institute of Architects examination of professional competence and fully registered by ARCON. (2) <u>By Promotion</u> of a confirmed and suitable Senior Architect who is registered by ARCON and spent at least three years on the post.
5.	Chief Architect	13	(1) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Architect who has passed the Nigerian Institute of Architects examination of professional competence, fully registered by Architects Registration Council of Nigeria and spent at least three years on the grade.
6.	Deputy Director	14	(1) <u>By Promotion</u> of a confirmed and suitable Chief Architect who has passed the Nigerian Institute of Architects examination of professional competence, fully registered by ARCON and spent at least four years on the grade.
7.	Director	15	<u>By Direct Appointment.</u>

6.4 QUANTITY SURVEYOR CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
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1.	Quantity Surveyor II	07	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications or their equivalents registerable with the Nigerian Institute of Quantity Surveyors. A degree in Quantity Surveying or related subject from a recognized University.
2.	Quantity Surveyor I	08	(1) <u>By Direct Appointment</u> of a candidate possessing any of the Surveyor Grade I above plus at least 6 years post qualification cognate experience. (2) <u>By Promotion</u> of confirmed and suitable Quantity Surveyor Grade II.
3.	Senior Quantity Surveyor	09	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications shown for Quantity Surveyor Grade I above plus at least 6 years post-qualification cognate experience. (a) A pass in the final examination of the Royal Institute of Chartered Surveyors. (b) Pass in the final examination of Nigerian Institute of Quantity Surveyors. (2) <u>By Promotion</u> of a confirmed and suitable Quantity Surveyor Grade I with at least 3 years' experience in the grade.
4.	Principal Quantity Surveyor	11	1) <u>Direct Appointment</u> of a candidate possessing any of the qualifications shown for Senior Quantity Surveyor above plus at least 6 years post qualification cognate experience. 2) <u>Promotion</u> of a confirmed and suitable Senior Quantity Surveyor with at least 3 years in the grade. 3)Registration with NIQS.
5.	Chief Quantity Surveyor	13	1) <u>Direct Appointment</u> of a suitable candidate with 15 years post qualification experience. 2) <u>promotion</u> of a candidate with suitable qualifications specified above and 9 years post qualification experience.
6.	Deputy Director	14	1) <u>Direct Appointment</u> of a suitable candidate with 12 years post qualification experience. 2)Promotion avenue for a Chief Quantity Surveyor with 3 years' experience.
7.	Director	15	By Direct Appointment

6.5 ESTATE MANAGEMENT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Assistant	CONTI	<u>By Appointment</u>

	Estate Officer	S 05	SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus Diploma/OND in Estate Management
2	Estate Officer II	06	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (2) A pass in the first Examination of the Royal Institute of Chartered Surveyors (3) A pass in the first Examination of the Nigerian Institute of Estate Surveyors and Valuers (4) Ordinary National Diploma in Estate Management from recognized Institution (5) <u>By Direct Appointment</u> of a candidate possessing General Certificate of Education (Advanced Level) in two subjects at two sittings preferably including Geography, Economics or Mathematics
3	Estate Officer I	07	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (2) A pass in the Intermediate Examination of the Royal Institute of Chartered Surveyors (3) A pass in the Intermediate Examination of the Nigerian Institute of Estate Surveyors and Valuers (4) By advancement of a suitable Assistant Estate Officer possessing any of the qualifications specified in above plus at least two (2) years post-qualification specified after spending one year on the grade. (5) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications specified in above plus at least two (2) years post-qualification cognate experience (6) <u>By Promotion</u> of a confirmed and suitable Assistant Estate Officer who has spent at least two (2) years on the grade
3	Senior Estate Officer	08	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualification above and has been provisionally registered by NIESVE or plus at least ten or nine- or six-years post qualification cognate experience respectively. (2) <u>By Promotion</u> of a confirmed and suitable Senior Estate Officer who has spent three years on the grade.
4	Principal Estate Officer II Terminal Grade for OND/Diploma	09	(1) <u>By Promotion</u> of a confirmed and suitable Senior Estate Officer who has spent at least three years on the grade.

	Certificate Holders		
5	Principal Estate Officer I	11	(1) <u>By Promotion</u> of a confirmed and suitable Principal Estate Officer II who has been registered by NIESVE and spent at least three years on the grade.
6	Assistant Chief Estate Officer	12	(1) <u>By Promotion</u> of a confirmed and suitable Principal Estate Officer I who has been registered by NIESVE and spent at least three years on the grade.
7	Chief Estate Officer	13	(1) <u>By Promotion</u> of suitable Principal Estate Officer, I, who has been registered and passed a professional examination by NIESVE and has spent at least three years on the grade
8	Deputy Director	14	<u>By Promotion</u> of a confirmed and suitable Chief Estate Officer who has spent at least three years on the grade and registered with both NIESVE and ESVERBON
	Senior/ Deputy Director	15	Promotion avenue for a Chief Quantity Surveyor with 3 years' experience. <u>By Appointment</u> First Degree plus fifteen (15) years cognate experience or (b) Master's Degree plus twelve (12) years cognate experience and must be professionally licensed.
	Director	15	By Direct Appointment

6.6 BUILDING OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
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1.	Building Officer II	07	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications or their equivalents which are provisionally registrable with the Council of Registered Builders of Nigeria (CORBON). (2) A degree in Building or Building Technology from a recognized University. (3) A pass in the Final Part II Examination of the Nigerian Institute of Builders. (4) A pass in the Final Part II Examination of the Chartered Institute of Builders of England.
2.	Building Officer I	08	(1) By advancement of a suitable Building Officer II who has completed a two year pupillage programme. (2) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (3) Master of Science Degree in Building Technology from a recognized University. (4) Corporate Membership of the Nigerian Institute of Builders (MNIQB). (5) Corporate Membership of the Chartered Institute of Builders, England. (MCIQB). (6) <u>By Direct Appointment</u> of a candidate possessing any of the qualification specified in sub-paragraph 3.1.1. above plus at least five years post-qualification cognate experience or the qualification specified in sub-paragraph 3.2.2 above plus at least three years post-qualification cognate experience.
3.	Senior Building Officer	09	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications specified in sub-paragraph 3.1.1. above plus at least five years post-qualification cognate experience or the qualification specified in sub-paragraph 3.2.2 above plus at least three years post-qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Building Officer I who has spent at least three years on the grade.
4.	Principal Building Officer	11	(1) <u>By Promotion</u> of a confirmed and suitable Senior Building Officer who has spent at least three years on the grade, passed the professional competence examination of the Nigeria Institute of Builders (MNIQB) and registered with (CORBON).
5.	Chief Building Officer	13	(1) <u>By Promotion</u> of a confirmed and suitable Principal Building Officer who has spent at least three years on the grade and fully registered with the Council of Registered Builders of Nigeria (CORBON).
6.	Deputy Director	14	(1) <u>By Promotion</u> of a suitable Chief Building Officer who has spent at least three years on the grade and fully registered with Council of Registered Builders of Nigeria (CORBON).
8.	Director	15	<u>By Appointment</u> <i>through Advertisement</i>

6.7 TECHNICAL OFFICER CADRE

The cadre includes non-teaching, senior technical staff in all schools, works and maintenance department, bindery audio-visual and other specialized centers of the University

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Higher Technical Officer	07	(1) <u>By Direct Appointment</u> of a candidate possessing a good HND not below lower credit. (2) <u>By Promotion</u> of a confirmed and suitable Technical Officer with OND in the relevant discipline with a minimum of three years satisfactory service on the post as technical officer.
2.	Senior Technical Officer II	08	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (i) A good HND in relevant discipline with minimum of three years post qualification experience; or (ii) A good HND with M.Tech. in same discipline; or (iii) OND plus a minimum of six years post qualification experience. (2) <u>By Promotion</u> of a confirmed and suitable Higher Technical Officer with OND in relevant discipline plus a minimum of three years experience as Higher Technical Officer.
3.	Senior Technical Officer I	09	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (i) A good HND in relevant discipline with minimum of three years post qualification experience; or (ii) A good HND with M.Tech. in same discipline; or (iii) OND plus a minimum of six years post qualification experience. (2) <u>By Promotion</u> of a confirmed and suitable Senior Technical Officer II with OND in relevant discipline plus a minimum of three years experience as Higher Technical Officer
4.	Principal Technical Officer II	10	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (i) A good HND not below lower credit plus six years post qualification experience; or (ii) A good HND with M.Tech. in same discipline plus a minimum of three years post qualification experience. (2) <u>By Promotion</u> of a confirmed and suitable Senior Technical Officer with OND in relevant discipline plus a minimum of six years experience as Technical Officer, or promotion of a confirmed and suitable Senior Technical Officer with HND in relevant discipline plus a minimum of three years experience as Senior Technical Officer.
5.	Principal	11	(1) <u>By Promotion</u> of a Principal Technical Officer II with HND and a minimum of three years

	Technical Officer I		experience as Principal Technical Officer II
6.	Assistant Chief Technical Officer	12	(1) <u>By Promotion</u> of a confirmed and suitable Principal Technical Officer I with HND plus a minimum of three years experience as Principal Technical Officer I and professional registration.
7.	Chief Technical Officer	13	(1) <u>By Promotion</u> of a confirmed and suitable Assistant Technical Officer who has spent at least three years on the post, plus professional registration.

6.8 DRIVER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Driver	02	<u>By Appointment</u> Minimum of FSLC plus Driver's License Class E with at least four (4) years driving experience.
2.	Senior Driver	03	<u>(1) By Appointment</u> Minimum of FSLC plus Driver's License Class E with at least seven (7) years driving experience <u>(2) By Promotion</u> of a confirmed and suitable Driver who had spent at least three (3) years on the post
3.	Head Driver	04	<u>(1) By Appointment</u> Minimum of FSLC plus Driver's License Class E with at least ten (10) years driving experience <u>(2) By Promotion</u> of a suitable Senior Driver who has spent at least three (3) years on the post
4.	Chief Driver <i>Terminal Grade for Drivers without Trade Test Certificate</i>	05	<u>(1) By Appointment</u> (1) Minimum of FSLC plus Driver's License Class E with at least thirteen (13) years driving experience <u>(2) By Promotion</u> of a suitable Head Driver who has spent at least three (3) years on the post

6.9 DRIVER/MECHANIC CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Driver/ Mechanic	03	<u>By Appointment</u> Minimum of FSLC with Driver's License Class E plus Trade Test Grade III in Auto-Mechanic with four (4) years driving experience.
2.	Senior Driver/ Mechanic Grade II	04	(1) <u>By Appointment</u> (a) Minimum of FSLC with Driver's License Class E plus Trade Test Grade III in Auto-Mechanic with at least seven (7) years driving experience (b) A minimum of FSLC with Driver's License Class E plus Trade Test Grade II with at least four (4) years working experience (2) <u>By Promotion</u> of a Driver/Mechanic who has spent at least three (3) years on the post
3.	Senior Driver/ Mechanic Grade I	05	(1) <u>By Appointment</u> (a) Minimum of FSLC with Driver's License Class E plus Trade Test Grade III in Auto-Mechanic with at least ten (10) years driving experience (b) A minimum of FSLC with Driver's License Class E plus Trade Test Grade II with at least seven (7) years working experience or (c) A minimum of FSLC with Driver's License Class E plus Trade Test Grade I with at least four (4) years working experience (2) <u>By Promotion</u> of a suitable Senior Driver/Mechanic II who has spent at least three (3) years on the post
4.	Transport Supervisor Terminal Grade for holders of Trade Test Grade III	06	(1) <u>By Appointment</u> a) Minimum of FSLC with Driver's License Class E plus Trade Test Grade III in Auto-Mechanic with at least thirteen (13) years driving experience or (b) A minimum of FSLC with Driver's License Class E plus Trade Test Grade II with at least ten (10) years working experience or (c) A minimum of FSLC with Driver's License Class E plus Trade Test Grade I with at least seven (7) years working experience (d) A minimum of FSLC with Driver's License Class E plus Trade Test Grade I plus Advance Certificate or Higher qualification in automotive Engineering (2) <u>By Promotion</u> of a suitable Senior Driver/Mechanic I who has spent at least three (3) years on the post

5.	Higher Transport Supervisor Terminal Grade for holders of Trade Test Grade II	07	<p>(1) By Appointment</p> <p>(a) A minimum of FSLC with Driver's License Class E plus Trade Test Grade II with at least thirteen (13) years working experience or</p> <p>(b) A minimum of FSLC with Driver's License Class E plus Trade Test Grade I with at least ten (10) years working experience or</p> <p>(c) a candidate with a minimum of FSLC with Driver's License Class E plus Trade Test Grade I plus Advance Certificate or Higher qualification in automotive Engineering with at least four (4) years working experience</p> <p>(2) By Promotion of a suitable Transport Supervisor who has spent at least three (3) years on the post</p>
6.	Senior Transport Supervisor Terminal Grade for holders of Advance Certificate	08	<p>(1) By Appointment</p> <p>(a) A minimum of FSLC with Driver's License Class E plus Trade Test Grade I with at least thirteen (13) years working experience or</p> <p>(b) A minimum of FSLC with Driver's License Class E plus Trade Test Grade I plus Advance Certificate or Higher qualification in automotive Engineering with at least seven (7) years working experience</p> <p>(2) By Promotion of a suitable Higher Transport Supervisor who has spent at least three (3) years on the post</p>
7.	Principal Transport Supervisor	09	<p>(1) By Appointment</p> <p>Minimum of FSLC with Driver's License Class E with Trade Test Grade I with OND in automotive Engineering with at least 10 years working experience</p> <p>(2) By Promotion of a suitable Senior Transport Supervisor who has acquired OND certificate in a related discipline and has spent at least three (3) years on the post</p>

6.10 TECHNICAL WORKSHOP CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Workshop Attendant	02	By Appointment FSLC
2.	Technical Assistant	03	(1) By Appointment FSLC with at least four (4) years working experience.

			(2) <u>By Promotion</u> of a Workshop Attendant who has spent three (3) years on the post
3.	Senior Technical Assistant	04	(1) <u>By Appointment</u> a) FSLC with at least seven (7) years working experience plus Trade Test III or Fed. Craft Cert. b) SSCE/GCE (O/L) or its equivalent attempted plus Federal Craft School Certificate or Trade Test Grade III. (2) <u>By Promotion</u> of a Technical Assistant with Trade Test Grade III who has spent at least three (3) years on the post
4.	Assistant Works Superintendent	05	(1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted with at least four (4) years working experience or Trade Test III or Fed. Crafts Cert. b) SSCE/GCE (O/L) or its equivalent attempted plus Federal Crafts School Certificate/Trade Test Grade II c) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects with a pass in English Language plus OND in the relevant discipline. (2) <u>By Promotion</u> of a Senior Technical Assistant who has spent at least three (3) years on the post
5.	Works Superintendent	06	(1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted with at least seven (7) years working experience or Trade Test III or Fed. Crafts Cert. b) SSCE/GCE (O/L) or its equivalent attempted plus Federal Crafts School Certificate/Trade Test Grade II with at least four (4) years working experience c) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects with a pass in English Language plus OND in the relevant discipline with at least four (4) years working experience (2) <u>By Promotion</u> of a suitable and confirmed Assistant Works Superintendent who has spent three (3) years on the post
6.	Higher Works Superintendent	07	(1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted plus Federal Crafts School Certificate/Trade Test Grade II with at least seven (7) years working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects with a pass in English Language plus OND in the relevant discipline with at least seven (7) years working experience plus OND (c) HND plus NYSC certification

			(2) <u>By Promotion</u> of a suitable and confirmed Works Superintendent who has spent three (3) years on the post
7.	Senior Works Superintendent	08	(1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects with a pass in English Language plus OND in the relevant discipline with at least ten (10) years working experience plus OND (b) HND plus NYSC certification with at least four (4) years working experience (2) <u>By Promotion</u> of Higher Works Superintendent who has spent at least three (3) years on the post
8.	Principal Works Superintendent II	09	(1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects with a pass in English Language plus OND in the relevant discipline with at least thirteen (13) years working experience plus OND (c) HND plus NYSC certification with at least seven (7) years working experience (2) <u>By Promotion</u> of Senior Works Superintendent who has spent at least three (3) years on the post
9.	Principal Works Superintendent I	11	(1) <u>By Appointment</u> HND plus NYSC certification with at least ten (10) years working experience for holder of HND in relevant field plus NYSC certification (2) <u>By Promotion</u> of a Principal Works Superintendent II who has spent at least three (3) years on the post and has obtained HND
10.	Assistant Chief Works Superintendent	12	(1) <u>By Appointment</u> a) HND plus NYSC certification with at least thirteen (13) years working experience for holder of HND in relevant field (2) <u>By Promotion</u> of a Principal Works Superintendent I who has spent at least three (3) years on the post
11.	Chief Works Superintendent	13	(1) <u>By Appointment</u> a) HND plus NYSC certification with at least sixteen (16) years working experience for holder of HND in relevant field (2) <u>By Promotion</u> of an Assistant Chief Works Superintendent who has spent at least three (3) years on the post

6.11 ARTISAN/CRAFTSMAN

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Craftsman	02	By Appointment FSLC plus Trade Test Grade III
2.	Artisan Craftsman	03	1. By Appointment a) FSLC plus Trade Test Grade III with at least four (4) years working experience b) FSLC plus Trade Test Grade II 2. By Promotion of a suitable and confirmed Assistant Craftsman who has spent three (3) years on the post
3.	Senior Craftsman	04	1. By Appointment a) FSLC plus Trade Test Grade III with at least seven (7) years working experience b) FSLC plus Trade Test Grade II with at least four (4) years working experience (b) FSLC plus Trade Test Grade I 2. By Promotion of an Artisan Craftsman who has spent at least three (3) years on the post
4.	Foreman	05	1. By Appointment a) FSLC plus Trade Test Grade III plus at least ten (10) years working experience b) FSLC plus Trade Test Grade II with at least seven (7) years working experience c) FSLC plus Trade Test Grade I plus at least four (4) years working experience 2) By Promotion of a Senior Craftsman who has spent at least three (3) years on the post
5.	Higher Foreman/Workshop Supervisor <i>Terminal grade for Trade Test III</i>	06	1. By Appointment a) FSLC plus Trade Test Grade III plus at least thirteen (13) years working experience b) FSLC plus Trade Test Grade II with at least ten (10) years working experience (b) FSLC plus Trade Test Grade I plus at least seven (7) years working experience 2) By Promotion of a Foreman who has spent at least three (3) years on the post
6.	Senior Workshop Supervisor <i>Terminal grade</i>	07	1. By Appointment a) FSLC plus Trade Test Grade II with at least thirteen (13) years working experience b) FSLC plus Trade Test Grade I with at least ten (10) years working experience 2. By Promotion of a suitable and confirmed Higher Foreman/Workshop Supervisor who has spent

	<i>for Trade Test II</i>		at least three (3) years on the post
7.	Workshop Superintendent	08	<u>1. By Appointment</u> a) FSLC plus Trade Test Grade I with at least thirteen (13) years working experience <u>2. By Promotion</u> of a Senior Workshop Supervisor who has spent at least three (3) years on the post

6.12 POWER STATION OPERATOR CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Operator II	02	<u>1. By Appointment</u> FSLC plus Trade Test Grade III
2.	Operator I	03	<u>1. By Appointment</u> a) FSLC plus Trade Test Grade III with at least four (4) years working experience b) FLSC plus Trade Test Grade II <u>2. By Promotion</u> of a suitable and confirmed Operator II who has spent three (3) years on the post
3.	Senior Operator	04	<u>1. By Appointment</u> a) FSLC plus Trade Test Grade III with at least seven (7) years working experience or b) FSLC plus Trade Test Grade II with at least four (4) years cognate experience c) FSLC plus Trade Test Grade I <u>2. By Promotion</u> of a suitable and confirmed Operator I who has spent at least three (3) years on the post
4.	Foreman (Operator)	05	<u>1. By Appointment</u> a) FSLC plus Trade Test Grade III with at least ten (10) years working experience or b) FSLC plus Trade Test Grade II with at least seven (7) years cognate experience c) FSLC plus Trade Test Grade I with at least four (4) years experience <u>2. By Promotion</u> of a suitable and confirmed Senior Operator who has spent at least three (3) years on the post
5.	Senior	06	<u>1. By Appointment</u>

	Foreman (Operator) <i>Terminal Grade for Trade Test Grade III</i>		<ul style="list-style-type: none"> a) FSLC plus Trade Test Grade III with at least thirteen (13) years working experience or b) FSLC plus Trade Test Grade II with at least ten (10) years cognate experience c) FSLC plus Trade Test Grade I with at least seven (7) years experience <p>2. <u>By Promotion</u> of a suitable and confirmed Foreman (Operator) who has spent at least three (3) years on the post</p>
6.	Power Station Supervisor <i>Terminal Grade for Trade Test Grade II</i>	07	<p><u>1. By Appointment</u></p> <ul style="list-style-type: none"> a) FSLC plus Trade Test Grade II with at least thirteen (13) years working experience b) FSLC plus Trade Test Grade I with at least ten (10) years experience <p>2. <u>By Promotion</u> of a suitable and confirmed Senior Foreman (Operator) who has spent at least three (3) years on the post</p>
7.	Senior Power Station Supervisor	08	<p><u>1. By Appointment</u></p> <ul style="list-style-type: none"> a) FSLC plus Trade Test Grade I with at least thirteen (13) years experience <p>2. <u>By Promotion</u> of a suitable and confirmed Power Station Supervisor who has spent at least three (3) years on the post</p>

7.0 DIRECTORATE OF CORPORATE AFFAIRS

7.1 INFORMATION OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Information Officer II	07	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits (WASC/NECO/GCE/NABTEB) including English Language and Mathematics, First Degree or HND or OND with three years experience or Professional certificate plus six years experience (Post NYSC).
2.	Information Officer I	08	(1) <u>By Direct Appointment</u> of a candidate possessing Masters Degree, First Degree (2 ²) plus three (3) years experience, or professional certificate plus nine (9) years post qualification cognate experience. 2) <u>By Promotion</u> of a confirmed and suitable Information Officer II who has spent at least three years on the grade
3.	Senior Information Officer	09	(1) <u>By Direct Appointment</u> of a candidate possessing Masters Degree plus three (3) years, or First Degree plus six (6) years post qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Information Officer I who has spent at least three years on the grade.
4.	Principal Information Officer	11	(1) <u>By Direct Appointment</u> of a candidate possessing a Masters Degree plus six (6) years, or First Degree plus nine years post qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Senior Information Officer who has spent at least three years on the grade.
5.	Assistant Chief Information Officer	12	(1) <u>By Direct Appointment</u> of a candidate possessing Masters Degree plus nine (9) years experience, or First Degree plus twelve years post qualification cognate experience. (1) <u>By Promotion</u> of a confirmed and suitable Principal Information Officer who has spent at least three years on the grade.
6.	Chief Information Officer	13	(1) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Information Officer who has spent at least three years on the grade.
7.	Deputy	14	(1) <u>By Promotion</u> of a confirmed and suitable Chief Information Officer who has spent at least four

	Information Officer		years on the grade.
9.	Director	15	By Direct Appointment

7.2 PROTOCOL OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Protocol Officer II	07	<u>By Appointment</u> SCE/GCE (O/L) or its equivalent with at least 5 credits pass including English Language and Mathematics, first degree in Mass Communication, Humanities / Social Sciences or relevant discipline from a recognised University plus NYSC certificate. Must be computer literate.
2	Protocol Officer I	08	(1) <u>By Appointment</u> (a) A candidate possessing Master's Degree; or (b) SCE/GCE (O/L) or its equivalent with at least credits pass including English Language and Mathematics, First Degree in Mass Communication, Humanities / Social Sciences or relevant discipline from a recognised University plus NYSC certificate plus at least four (4) years cognate experience in media or related fields. Must be computer literate (2) <u>By Promotion</u> of a confirmed and suitable Protocol Officer II who has spent at least three years on the post
3	Senior Protocol Officer	09	(1) <u>By Appointment</u> (a) A candidate possessing Master's Degree plus at least four (4) years cognate experience with professional certification (b) SCE/GCE (O/L) or its equivalent with at least credits pass including English Language and Mathematics, First Degree in Mass Communication, Humanities / Social Sciences or relevant discipline from a recognised University plus NYSC certificate plus at least seven (7) years cognate experience in media or related fields. Must be computer literate (2) <u>By Promotion</u> of a confirmed and suitable Protocol Officer I who has spent at least three years on the post
4	Principal Protocol Officer	11	(1) <u>By Appointment</u> (a) A candidate possessing Master's Degree plus at least seven (7) years cognate experience with professional certification

			<p>(b) SCE/GCE (O/L) or its equivalent with at least 5 credits pass including English Language and Mathematics, First Degree in Mass Communication, Humanities / Social Sciences or relevant discipline from a recognised University plus NYSC certificate and at least ten (10) years cognate experience in media or related fields. Must be computer literate</p> <p>(2) <u>By Promotion</u> of a confirmed and suitable Senior Protocol Officer who has spent at least three (3) years on the grade</p>
5	Assistant Director (Protocol)	13	<p>(1) <u>By Appointment</u></p> <p>(a) A candidate possessing Master's Degree plus at least ten (10) years cognate experience with professional certification</p> <p>(b) SCE/GCE (O/L) or its equivalent with at least 5 credits pass including English Language and Mathematics, First Degree/HND in Mass Communication, Humanities / Social Sciences or relevant discipline from a recognised University plus NYSC certificate and at least thirteen (13) years cognate experience in media or related fields. Must be computer literate</p> <p>(2) <u>By Promotion</u> of a confirmed and suitable Principal Protocol Officer who has spent at least three (3) years on the post</p>
6	Deputy Director, (Protocol)	14	<p><u>By Appointment</u></p> <p>A candidate must possess SCE/GCE (O/L) or its equivalent with at least 5 credits pass including English Language with a good degree in Mass Communication, Humanities / Social Sciences or relevant discipline from a recognised University with Professional qualification. A related professional qualification from Public Relations of a recognised Institution will be an advantage. A candidate must also have a minimum of sixteen (16) years cognate experience for a first degree holder and thirteen (13) years cognate experience for a Master degree holder including considerable experience. Must be computer literate.</p> <p>(2) <u>By Promotion</u> of a confirmed and suitable Assistant Director (Protocol) who has spent at least three years on the post</p>

7.3 AUDIO-VISUAL ASSISTANT / TECHNICAL CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Studio Attendant/ Technical Attendant	02	(1) By direct appoint of a candidate who has four (4) credits including English Language O'Level (SSCE/WASC/GCE/NABTEB)
2.	Studio Assistant/ Arts Assistant/ Technical Assistant	03	(1) <u>By Direct Appointment</u> of a candidate who holds three (3) credits in SSCE/WASC/GCE/NABTEB) (2) <u>By Promotion</u> of a Studio Attendant/Technical Attendant after three (3) years of satisfactory service
3.	Senior Technical Attendant	04	(1) <u>By Direct Appointment</u> of a candidate who holds four (4) credits in SSCE/WASC/GCE/NABTEB) (2) <u>By Promotion</u> of a Studio Assistant/Arts Assistant/Technical Assistant who holds a Professional Certificate.
4.	Assistant Technical Officer	05	(1) <u>By Direct Appointment</u> of a candidate who possesses OND/ND in relevant field. (2) <u>By Promotion</u> of a Senior Technical Assistant after three (3) years of satisfactory service.
5.	Technical Officer	06	(1) <u>By Direct Appointment</u> as for Asst. Tech. Officer with four (4) years cognate experience. (2) <u>By Promotion</u> of an Assistant Technical Officer after three (3) years of satisfactory service.

7.4 PHOTOGRAHER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Photographer Assistant II	02	(1) <u>Appointment</u> of a candidate who holds JSS3 plus three (3) years of cognate experience

2.	Photographic Assistant I	03	(1) <u>Appointment</u> of a candidate who holds Senior School Certificate or JSS3 Certificate plus apprenticeship certificate (2) <u>Promotion</u> of a Photographer Assistant II who has spent at least three (3) year on the post
3.	Senior Photographer Assistant	04	(1) <u>Appointment</u> of a candidate who holds SSCE plus proficiency certificate in photography or JSS3 plus three (3) years apprenticeship (2) <u>Promotion</u> of a Photographer Assistant I who has spent at least three (3) year on the post
4.	Senior Photographer	05	(1) <u>Appointment</u> of a candidate who holds JSS3 plus six (6) years post proficiency or SSCE plus three (3) years post proficiency or C&G Institute Certificate in Photography (2) <u>Promotion</u> of a Senior Photographer Assistant who has spent at least three (3) year on the post
5.	Chief Photographer	06	(1) <u>Appointment</u> of a candidate who holds OND with two (2) years post qualification experience or C&G Institution Certificate plus years of experience (2) <u>Promotion</u> of a Senior Photographer who has spent at least three (3) year on the post

7.5 PRINTING CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Printing Assistant II	02	(1) <u>Appointment</u> of a candidate who holds Junior Secondary School Certificate plus three (3) years cognate experience
2	Printing Assistant I	03	(1) <u>Appointment</u> of a candidate who holds Senior Secondary Scholl Certificate or Junior Secondary School Certificate plus formal apprenticeship training (2) <u>Promotion</u> of a Printing Assistant II who has spent at least three (3) year on the post
3	Printer	04	(1) <u>Appointment</u> of a candidate who holds Senior Secondary Scholl Certificate plus proficiency certificate in printing or Junior Secondary School Certificate plus formal apprenticeship training and three (3) years post-qualification cognate experience plus evidence of computer literacy (2) <u>Promotion</u> of a Printing Assistant I who has spent at least three (3) year on the post
4	Senior Printer	05	(1) <u>Appointment</u> of a candidate who holds SSCE plus three (3) years' experience or JSS3 plus six (6) years' experience plus proficiency in computer operation. (2) <u>Promotion</u> of a Printing who has spent at least three (3) year on the post
5	Chief Printer	06	(1) <u>Appointment</u> of a candidate who holds SSCE plus six (6) years' experience plus Diploma in desktop publishing from recognized Institution. Or JSS3 plus nine (9) years' experience plus Diploma in Desktop Publishing from a recognized Institution.

			(2) Promotion of a Senior Printer who has spent at least three (3) year on the post
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8.0 UNIVERSITY HEALTH SERVICES

8.1 MEDICAL OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONMESS	BASIC ENTRY QUALIFICATION
1.	Medical Officer	02	(1) By Direct Appointment of a candidate possessing 5 O'Level credits pass (WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus a Degree in Medicine registrable with the Medical and Dental Council of Nigeria from a recognized institution.
2.	Senior Medical Officer II	03	(1) By Direct Appointment of a candidate possessing the qualification specified for Medical Officer above plus at least three years post registration cognate experience. (2) By Promotion of a suitable Medical Officer who has spent three (3) years on the job
3	Senior Medical Officer I	04	(1) By Direct Appointment of a candidate possessing 5 O'Level credits pass (WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus a Degree in Medicine registrable with the Medical and Dental Council of Nigeria from a recognized institution plus six (6) year post qualification experience. (1) By Promotion of a suitable Senior Medical Officer II who has spent three (3) years on the job.
4.	Principal Medical Officer	05	(1) By Direct Appointment of a candidate possessing 5 O'Level credits pass (WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus a Degree in Medicine registrable with the Medical and Dental Council of Nigeria from a recognized institution plus at least nine (9) years post-qualification cognate experience. (2) By Promotion of a suitable Senior Medical I Officer who has spent at least three years on the job.
4.	Chief Medical	06	(1) By Direct Appointment of

	Officer		(i) a candidate possessing 5 O’Level credits pass (WASC/NECO/GCE/NABTEB) including English Language and Mathematics plus a Degree in Medicine registrable with the Medical and Dental Council of Nigeria from a recognized institution. above plus at least twelve (12) years post-qualification cognate experience. (2) <u>By Promotion</u> of a suitable Principal Medical Officer who has spent at least three years on the Grade.
5.	Deputy Director Health Services	07	(1) <u>By Direct Appointment</u> of a candidate possessing the qualification specified in sub-paragraph 2 above plus at least fifteen (15) years post-qualification cognate experience. (2) <u>By Promotion</u> of a suitable Chief Medical Officer who has spent at least four (4) years on the Grade.
6.	Director Health Services	08	<u>By Appointment only and through Advertisement</u> of a Deputy Director Health Services who has additional qualification preferably a Master’s Degree in relevant field to medicine or a candidate possessing the fellowship of Nigerian Postgraduate Medical College or its equivalent plus at least ten (10) years post qualification experience. (3) <u>By Appointment</u> of a suitable candidate who possessed the Fellowship of the Nigerian Post graduate Medical College or its equivalent plus at least ten(10) years post qualification cognate experience.

8.2 DENTAL OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONHESS	BASIC ENTRY QUALIFICATION
1.	Dental Officer	1	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O’Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus (i) a degree in Dental Surgery registrable with the Medical and Dental Council of Nigeria, (ii) a candidate possessing the same qualification plus one year post qualification experience.
2.	Senior Dental Officer II	2	(1) <u>By Direct Appointment</u> of a candidate possessing the qualification specified above plus at least three years cognate experience.

			(2) <u>By Promotion</u> of a confirmed and suitable Dental Officer who has spent at least three years on the Grade.
3.	Senior Dental Officer I	3	(1) <u>By Direct Appointment</u> of a candidate possessing the qualification specified above plus at least six years cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Dental Officer I who has spent at least three (3) years on the Grade.
4.	Principal Dental Officer	4	(1) <u>By Direct Appointment</u> of a candidate possessing the qualification specified above plus at least nine years cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Senior Dental Officer 1 who has spent at least three years on the grade
5.	Chief Dental Officer	5	(1) <u>By Promotion</u> of a confirmed and suitable Principal Dental Officer who has spent at least three (3) years on the Grade.
6.	Deputy Director Dentistry	6	(1) <u>By Promotion</u> of a confirmed and suitable Chief Dental Officer who has spent at least 3 years on the Grade.
7	Senior Deputy Director Dentistry	7	(1) <u>By Promotion</u> of a confirmed and suitable Deputy Director Dentistry who has spent at least 3 years on the Grade
8	Director Health Services		<u>By Appointment</u> of a Director Health Services

8.3 PHARMACY CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONHESS	BASIC ENTRY QUALIFICATION
1.	Pharmacist	08	(1) <u>Direct Appointment</u> of a candidate who has 5 O'Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus a degree in Pharmacy registrable with the Pharmacist Registration Board of Nigeria. (2) <u>By Direct Appointment</u> of a suitable candidate who has 5 O'Level credits pass

			(WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus the qualification specified in sub-paragraph (1) above Plus an M.Sc. degree in relevant course.
2.	Senior Pharmacist	09	(1) <u>By Direct Appointment</u> of a suitable candidate possessing of a candidate who has 5 O’Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus a degree in Pharmacy registrable with the Pharmacist Registration Board of Nigeria plus three (3) years post qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Pharmacist Grade I who has spent at least three years on the grade.
3.	Principal Pharmacist	11	(1) <u>By Direct Appointment</u> of candidate possessing additional qualification plus six (6) years post graduation cognate experience. (3) Holders of M.Sc. degree with three (3) years post graduation cognate experience. (1) <u>By Promotion</u> of a confirmed and suitable Senior Pharmacist who has spent at least three years on the grade.
4.	Deputy Chief Pharmacist	12	(1) <u>By Direct Appointment</u> of a candidate possessing additional qualification plus nine (9) years post graduation cognate experience, or holders of M.Sc. degree with six (6) years post-graduation cognate (2) <u>By Promotion</u> of a suitable Principal Pharmacist who has spent at least three years on the grade. experience.
5.	Chief Pharmacist	13	(1) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Pharmacist who has spent at least three years on the grade.
6.	Deputy Director, Pharm. Service	14	(1) <u>By Promotion</u> of a suitable Deputy Chief Pharmacist who has spent at least four years on the grade.

8.4 PHARMACY TECHNICIAN CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONHESS	BASIC ENTRY QUALIFICATION
1.	Pharmacy Technician	06	(1) <u>By Direct Appointment</u> of a candidate who has 5 O’Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics and also completed the

			prescribed three years training programme at the School of Health Technology and obtained the registration of the Institute of Medical Laboratory for Technician Cadre.
2.	Higher Pharmacy Technician	07	(1) <u>By Direct Appointment</u> of suitable candidate possessing the qualification specified in serial number (1) above plus at least six (6) years post-qualification cognate experience. (2) <u>By Promotion</u> of a suitable Pharmacy Technician who has spent at least three (3) years on the grade.
3.	Senior Pharmacy Technician	08	(1) <u>By Direct Appointment</u> of a suitable candidate possessing the qualification specified in serial number (1) above plus at least nine (9) years post-qualification cognate experience. (2) <u>By Promotion</u> of a suitable Higher Pharmacy Technician who has spent at least three (3) years on the grade.
4.	Principal Pharmacy Technician	09	(1) <u>By Direct Appointment</u> of a suitable candidate possessing the qualification specified in serial number (1) above plus at least twelve (12) years post-qualification cognate experience. (2) <u>By Promotion</u> of a suitable Senior Pharmacy Technician who has spent at least three (3) years on the grade.
5.	Assistant Chief Pharmacy Technician	11	(1) <u>By Promotion</u> of a suitable Principal Pharmacy Technician who has spent at least three years on the grade.
6.	Chief Pharmacy Technician (Terminal Grade)	12	(1) <u>By Promotion</u> of a suitable Assistant Chief Pharmacy Technician who has spent at least three years on the grade.

8.5 MEDICAL RECORDS OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONHESS	BASIC ENTRY QUALIFICATION
1.	Medical Records	07	(1) <u>By Direct Appointment</u> of a candidate possessing HND/B.Sc. degree in Medical Records from any recognized University or its equivalent.

	Officer II		
2.	Medical Records Officer I	08	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus any of the qualification specified in serial number (1) above plus at least three (3) years post qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Medical Records Officer II who has spent at least three (3) years on the grade.
3.	Senior Medical Records Officer	09	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications specified in serial number (1) above plus at least six (6) years post qualification cognate experience. (2) <u>By Promotion</u> of a suitable Higher Medical Records Officer who has spent at least three years on the grade.
4.	Assistant Chief Medical Records	11	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications specified in serial number (1) plus at least nine (9) years post qualification cognate experience. (1) <u>By Promotion</u> of a confirmed and suitable Senior Medical Officer who has spent at least three years on the grade.
5.	Principal Medical Records Officer	12	(1) <u>By Promotion</u> of a confirmed and suitable Principal Medical Records Officer who has spent at least three years on the grade plus 15 years.
6.	Chief Medical Records Officer	13	(1) <u>By Promotion</u> of a suitable Assistant Chief Medical Records Officer who has spent at least three years on the grade.

8.6 NURSING OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONHESS	BASIC ENTRY QUALIFICATION
1.	Nursing Officer II	07	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits pass (WAEC/NECO/GEC/NABTEB) including English Language and Mathematics, plus the registration

			with Nursing and Midwifery Council of Nigeria (NMCN) or B.Sc. in Nursing plus the registration certificate. (2) NRN or SRN certificate plus Registration with the Nursing and Midwifery Council of Nigeria.
2.	Nursing Officer I	08	(1) <u>By Direct Appointment</u> of a candidate possessing the qualification specified in serial number (1) above plus at least three years post-qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Nursing Officer II who has spent at least three (3) years on the grade.
3.	Senior Nursing Officer	09	(1) <u>By Direct Appointment</u> of a candidate with the qualification specified in serial number (1) plus at least six (6) years post qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Nursing Officer I who has spent at least three (3) years on the grade.
4.	Principal Nursing Officer	11	(1) <u>By Promotion</u> of a confirmed and suitable Principal Nursing Officer II who has spent at least three (3) years on the grade.
5.	Assistant Chief Nursing	12	(1) <u>By Promotion</u> of a confirmed and suitable Principal Nursing Officer who has spent at least three (3) years.
6.	Chief Nursing Officer	13	(1) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Nursing Officer who has spent at least three (3) years on the grade.

8.7 MEDICAL LABORATORY TECHNOLOGIST CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONHESS	BASIC ENTRY QUALIFICATION
1.	Medical Lab. Scientist/Technology II	07	(1) Possessing 5 O'Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus Associate membership of the Institute of Medical Laboratory Technologist (AIMLT) of Nigeria.
2.	Medical Lab. Scientist I	08	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications specified in serial number (1) above plus at least three years post qualification cognate experience or the Fellowship of the institute of Medical Laboratory Technologist of Nigeria plus at least two years post qualification

			cognate experience. (2) <u>By Promotion</u> of a suitable Medical Lab. Technologist Grade II who has spent at least three (3) years on the grade.
3.	Senior Medical Lab. Scientist/Tech. II	09	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications specified in serial number (1) above plus at least six (6) years post qualification cognate experience. (2) <u>By Direct Appointment</u> of a candidate possessing the Fellowship Certificate of the Institute of Medical Laboratory Technologist (FIMLT) of Nigeria plus at least five years post qualification relevant experience. (3) Promotion of a confirmed and suitable Medical Lab. Technologist grade I who has spent at least three years on the grade.
5.	Principal Medical Lab. Scientist /Tech.	11	(1) <u>By Promotion</u> of a confirmed and suitable Senior Medical Laboratory Technologist who has spent at least three (3) years on the grade.
6.	Assistant Chief Medical Laboratory Scientist/ Tech.	12	(1) <u>By Promotion</u> of a Principal Medical Laboratory Technologist who has spent at least three (3) years on the grade.
7.	Chief Medical Laboratory Scientist/ Technologist	13	(1) <u>By Promotion</u> of a suitable Assistant Chief Medical Lab. Technologist who has spent at least three (3) years on the grade.
8.	Deputy Director Medical Lab. Scientist/Technology	14	(1) <u>By Promotion</u> of a suitable Chief Medical Lab. Technologist who has spent at least three (3) years on the grade.

8.8 MEDICAL LABORATORY TECHNICIAN CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONHESS	BASIC ENTRY QUALIFICATION
1.	Medical Lab. Technician	06	(1) <u>By Direct Appointment</u> of a candidate Possessing 5 O'Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus Associate membership of the Institute of Medical Laboratory Technologist (AIMLT) of Nigeria.
2.	Higher Medical Lab. Technician II	07	(1) <u>By Direct Appointment</u> of a candidate Possessing 5 O'Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus Associate membership of the Institute of Medical Laboratory Technologist (AIMLT) of Nigeria.
3.	Higher Medical Lab. Technician I	08	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications specified in serial number (1) above plus at least three (3) years post qualification cognate experience or the Fellowship of the institute of Medical Laboratory Technologist of Nigeria plus at least two years post qualification cognate experience. (2) <u>By Promotion</u> of a suitable Medical Lab. Technologist Grade II who has spent at least three (3) years on the grade.
4.	Senior Medical Lab. Technician	09	(1) <u>By Direct Appointment</u> of a candidate possessing any of the qualifications specified in serial number (1) above plus at least six (6) years post qualification cognate experience. (2) <u>By Direct Appointment</u> of a candidate possessing the Fellowship Certificate of the Institute of Medical Laboratory Technologist (FIMLT) of Nigeria plus at least five (5) years post qualification relevant experience. (3) <u>By Promotion</u> of a confirmed and suitable Medical Lab. Technologist grade I who has spent at least three (3) years on the grade.
5.	Principal Medical Lab. Technician	11	(1) <u>By Promotion</u> of a confirmed and suitable Senior Medical Laboratory Technologist who has spent at least three (3) years on the grade.
6.	Assistant Chief Medical Laboratory Technician	12	(1) <u>By Promotion</u> of a Principal Medical Laboratory Technologist who has spent at least three (3) years on the grade.
7.	Chief Medical Laboratory	13	(1) <u>By Promotion</u> of a suitable Assistant Chief Medical Lab. Technologist who has spent at least three (3) years on the grade.

	Technician		
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8.9 ENVIRONMENTAL HEALTH OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Environmental Health Officer	06	(1) <u>By Direct Appointment</u> of a candidate possessing: (a) Royal Society of Health Diploma for Public Health Superintendent (b) West African Health Environmental Award Diploma for Public Health Superintendent/ Environmental health officer
2.	Higher Environmental Health Officer	07	(1) <u>By Direct Appointment</u> of a candidate possessing 5 O'Level credits pass (WAEC/NECO/GCE/NABTEB) including English Language and Mathematics plus a degree/HND in Environmental Health Science from a recognized University.
3.	Senior Environmental Health Officer	08	(1) <u>By Direct Appointment</u> of a candidate possessing the qualifications specified in serial number (1) plus at least three (3) years post qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Higher Environmental Health Officer who has spent at least three (3) years on the grade.
4.	Principal Environmental Health Officer II	09	(1) <u>By Direct Appointment</u> of a candidate possessing the qualification specified in serial number (1) plus at least six (6) years post qualification cognate experience. (2) <u>By Promotion</u> of a confirmed and suitable Senior Environmental Health Officer who has spent at least three (3) years on the grade.
5.	Principal Environmental Health Officer I	11	(1) <u>By Promotion</u> of a confirmed and suitable Principal Environmental Health Officer II who has spent at least three (3) years on the grade.
6.	Assistant Chief Environmental	12	(1) <u>By Promotion</u> of a confirmed and suitable Principal Environmental Health Officer I who has spent at least three (3) years on the grade.

	Health Officer		
7.	Chief Environmental Health Officer	13	(1) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Environmental Health Officer who has spent at least three (3) years on the grade.

8.10 VETERINARY OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Youth Corps Doctor / House Officer	08	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good degree in Veterinary Medicine, registerable with the Veterinary Council of Nigeria (VCN). Must be computer literate.
2.	Registrar / Veterinary Research Officer / Veterinary Officer	09	1. <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good degree in Veterinary Medicine. Must have evidence of NYSC certification and must be computer literate
3.	Senior Registrar Grade II / Senior Veterinary Research Officer II / Senior Veterinary	11	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good degree in Veterinary Medicine. Must have evidence of NYSC certification and must be computer literate plus at least four (4) years post registration cognate experience (b) DVMS plus M.Sc. Clinical Veterinary Medicine (c) Membership of the College of Veterinary Surgeons or equivalent e.g. American College of Veterinary Surgeon and Royal College of Veterinary Surgeon e.t.c. (2) <u>By Promotion</u> of Registrar/Veterinary Research Officer/Veterinary Officer who has spent at least three (3) years on the post.

	Officer II		
4.	Senior Registrar Grade I / Senior Veterinary Research Officer I/ Senior Veterinary Officer I	12	<p>(1) <u>By Appointment</u></p> <p>(a) same as above for Registrar/ Veterinary Research Officer/Veterinary Officer plus membership Diploma of the College of Veterinary Surgeons of Nigeria or its equivalent in the specialty plus at least three (3) years cognate post qualification experience</p> <p>(b) DVMS and M.Sc. Clinical Veterinary Medicine plus at least three (3) years cognate experience</p> <p>(c) Membership of the College of Veterinary Surgeons or equivalent e.g. American College of Veterinary Surgeon and Royal College of Veterinary Surgeons e.t.c. plus at least four (4) years cognate experience</p> <p>(2) <u>By Promotion</u> of a Senior Research Officer II/Senior Veterinary Research Officer II who has spent at least three (3) years on the post.</p>
5.	Consultant Principal Veterinary Research Officer I / Senior Veterinary Officer I	13	<p>(1) <u>By Appointment</u></p> <p>(a) Registrar/Veterinary Research Officer possessing the Fellowship of the College of Veterinary Surgeons of Nigeria or its equivalent</p> <p>(b) Ph.D. plus at least seven (7) years post DVMS plus Fellowship</p> <p>(2) <u>By Promotion</u> of a Senior Registrar I or II/Senior Veterinary Research Officer Grade I or II who possess FCVSN who has spent at least three (3) years on the post.</p>
6.	Senior Consultant/ Assistant Chief Veterinary Research Officer/ Assistant Chief Veterinary Officer	14	<p>(1) <u>By Appointment</u></p> <p>SSCE/GCE O'level or its equivalent plus DVM with Ph.D or Fellowship with at least eleven (11) years cognate experience</p> <p>(2) <u>By Promotion</u> of a Consultant/Principal Veterinary Research Officer/ Principal Veterinary Officer who possess FCVSN who has spent at least three (3) years on the post.</p>
7.	Chief Consultant/ Chief		<p><u>By Direct Appointment through Advertisement</u></p> <p>SSCE/GCE plus DVM with Ph.D or Fellowship with at least fifteen (15) years cognate experience</p>

Veterinary Research Officer/Chief Veterinary Officer		
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9.0 UNIVERSITY SCHOOL

9.1 STAFF SCHOOL CADRE I (Lower Basic)

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Senior Teacher Grade IV	06	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus Nigeria Certificate in Education – NCE (b) Associateship Certificate in Education (ACE) plus at least two years (2) experience
2.	Senior Teacher Grade III	07	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate (b) NCE Teacher Certificate plus at least four (4) years working experience (c) Associateship Certificate in Education (ACE) plus at least four (4) years experience (2) <u>By Promotion</u> of suitable and confirmed Senior Teacher Grade IV who has spent at least three (3) years on the post.
3.	Senior Teacher Grade II Terminal Grade for ACE Holders	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least four (4) years working experience (b) NCE Teacher Certificate plus at least seven (7) years working experience

			<p>(c) Associateship Certificate in Education (ACE) plus at least seven (7) years experience</p> <p>(d) M.Ed, M.Sc.Ed., M.A.Ed</p> <p>(2) <u>By Promotion</u> of suitable and confirmed Senior Teacher Grade III who has spent at least three (3) years on the post.</p>
4.	Senior Teacher Grade I Terminal grade for NCE holders	09	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least seven (7) years working experience</p> <p>(b) NCE Teacher Certificate plus at least ten (10) years working experience as a Teacher and evidence of registration with Teacher's registration Council</p> <p>(c) M.Ed, M.Sc.Ed., M.A.Ed. with at least four (4) years experience</p> <p>(2) <u>By Promotion</u> of suitable and confirmed Senior Teacher Grade II who has spent at least three (3) years on the post.</p>
5.	Senior Teacher Special Grade II	10	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least ten (10) years working experience as a Teacher</p> <p>(b) M.Ed, M.Sc.Ed., M.A.Ed. with at least seven (7) years experience as a Teacher</p> <p>(2) <u>By Promotion</u> of suitable and confirmed Senior Teacher Grade I who has spent at least three (3) years on the post and evidence of Registration with Teacher's Registration Council</p>
6.	Senior Teacher Special Grade I	11	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least thirteen (13) years working experience as a Teacher</p> <p>(b) M.Ed, M.Sc.Ed., M.A.Ed. with at least ten (10) years experience as a Teacher</p> <p>(2) <u>By Promotion</u> of suitable and confirmed Senior Teacher Special Grade II who has spent at least three (3) years on the post and evidence of Registration with Teacher's Registration Council</p>
7.	Assistant Head Teacher	12	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least sixteen (16) years working experience as a Teacher</p>

			(b) M.Ed, M.Sc.Ed., M.A.Ed. with at least thirteen (13) years experience as a Teacher (2) <u>By Promotion</u> of suitable and confirmed Senior Teacher Special Grade I who has spent at least three (3) years on the post and evidence of Registration with Teacher’s Registration Council
8.	Head Teacher	13	<u>By Appointment only and through Advertisement</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus B.Ed. degree, and evidence of NYSC certificate with at least nineteen (19) years working experience as a Teacher. And evidence of Registration with Teacher’s Registration Council. The Appointment of Headship is rotational and will be for a period of four (4) years at the 1 st instance and it may be renewed for another four (4) years subject to satisfactory performance as assessed by the Board of the University School.

9.2 STAFF SCHOOL CADRE II (Upper Basic)

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Tutor III	06	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus Nigeria Certificate in Education – NCE (b) Associateship Certificate in Education (ACE) plus at least two years (2) experience
2.	Tutor II	07	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate (b) NCE Teacher Certificate plus at least four (4) years working experience (c) Associateship Diploma Certificate in Education (ACE) plus at least three (3) years experience (2) <u>By Promotion</u> of suitable and confirmed Tutor III who has spent at least three (3) years on the post.
3.	Tutor I Terminal Grade for ACE	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least four (4) years

	holders		working experience (b) NCE Teacher Certificate plus at least seven (7) years working experience (c) Associateship Diploma Certificate in Education (ACE) plus at least six (6) years experience (2) <u>By Promotion</u> of suitable and confirmed Tutor II who has spent at least three (3) years on the post.
4.	Senior Tutor Terminal grade for NCE holders	09	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least seven (7) years working experience (b) NCE Teacher Certificate plus at least ten (10) years working experience as a Teacher and evidence of registration with Teacher's registration Council (2) <u>By Promotion</u> of suitable and confirmed Tutor I who has spent at least three (3) years on the post.
5.	Principal Tutor II	10	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least ten (10) years working experience as a Teacher and evidence of membership of Teacher's Registration Council (2) <u>By Promotion</u> of suitable and confirmed Senior Tutor who has spent at least three (3) years on the post
6.	Principal Tutor I	11	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least thirteen (13) years working experience as a Teacher and evidence of membership of Teacher's Registration Council (2) <u>By Promotion</u> of suitable and confirmed Principal Tutor II who has spent at least three (3) years on the post.
7.	Assistant Chief Tutor	12	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good honours degree in Education plus NYSC certificate with at least sixteen (16) years working experience as a Teacher and evidence of membership of Teacher's Registration Council (2) <u>By Promotion</u> of suitable and confirmed Principal Tutor I who has spent at least three (3) years on the post
8.	Chief Tutor	13	<u>By Appointment only and through Advertisement</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English

		Language plus B.Ed. degree, and evidence of NYSC certificate with at least sixteen (16) years working experience as a Teacher and evidence of Registration with Teacher’s Registration Council.
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10.0 SPORT

10.1 COACH CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Coach	6	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus NCE/Diploma in Coaching from NIS or its equivalent
2.	Coach II	07	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus NCE/Diploma in Coaching from NIS or its equivalent plus at least four (4) years working experience (b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a first degree in Human Kinetics or its equivalent with professional certificate plus evidence of NYSC certification and must be computer literate (2) <u>By Promotion</u> of an Assistant Coach who has spent at least three (3) years on the post.
3.	Coach I	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus NCE/Diploma in Coaching from NIS or its equivalent plus at least seven (7) years working experience (b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a first degree in Human Kinetics or its equivalent with professional certificate plus evidence of NYSC certification and must be computer literate plus at least four (4) years working experience

			(c) Masters degree in Human Kinetics or its equivalent plus professional certificate (2) <u>By Promotion</u> of a Coach II who has spent at least three (3) years on the post.
4.	Senior Coach Terminal Grade for Diploma holders and non-professional certificate holders	09	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus NCE/Diploma in Coaching from NIS or its equivalent plus at least ten (10) years working experience (b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a first degree in Human Kinetics or its equivalent with professional certificate plus evidence of NYSC certification and must be computer literate plus at least seven (7) years working experience (c) Masters degree in Human Kinetics or its equivalent plus professional certificate with at least four (4) years working experience (2) <u>By Promotion</u> of a Coach I who has spent at least three (3) years on the post.
5.	Principal Coach	11	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus NCE/Diploma in Coaching from NIS or its equivalent plus at least ten (10) years working experience (b) Masters degree in Human Kinetics or its equivalent plus professional certificate with at least seven (7) years working experience (2) <u>By Promotion</u> of a Senior Coach who has spent at least three (3) years on the post.
6.	Chief Coach	13	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus NCE/Diploma in Coaching from NIS or its equivalent plus at least thirteen (13) years working experience (b) Masters degree in Human Kinetics or its equivalent plus professional certificate with at least ten (10) years working experience (2) <u>By Promotion</u> of a Principal Coach who has spent at least three (3) years on the post.
7.	Deputy Director of Sports	14	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus NCE/Diploma in Coaching from NIS or its equivalent plus at least thirteen (13) years working experience

			(2) By Promotion of a Chief Coach who has spent at least three (3) years on the post.
8.	Director of Sports	15	By Appointment only. The Vice-Chancellor may, however, appoint a Director as may be necessary

11.0 COUNSELING PSYCHOLOGIST CADRE

11.1 COUNSELING CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Counseling Psychologist II	07	(1) Must have a Good Bachelor's Degree in Guidance and Counselling with NYSC discharge certificate
2.	Counseling Psychologist I	08	(1) By Direct Appointment of a candidate that have a Good Bachelor's Degree in Guidance and Counselling with NYSC discharge certificate plus three (3) years cognate experience or of a candidate with a Master Degree in Guidance and Counseling. Must have membership of Counselling Association of Nigeria (CASSON) (2) By Promotion of a Counselling Psychologist II who must have served satisfactorily for at least three (3) years.
3.	Senior Counseling Psychologist II	09	(1) By Direct Appointment of a candidate that have a Good Bachelor's Degree in Guidance and Counselling with NYSC discharge certificate plus six (6) years cognate experience or of a candidate with a Master Degree in Guidance and Counseling with three (3) years cognate experience. Must have membership of Counselling Association of Nigeria (CASSON) (2) By Promotion of a serving Counseling Psychologist I who has served satisfactorily for at least three (3) years.
4.	Senior Counseling Psychologist I	11	(1) By Direct Appointment of a candidate that have a Good Bachelor's Degree in Guidance and Counselling with NYSC discharge certificate plus nine (9) years cognate experience or of a candidate with a Master Degree in Guidance and Counseling with six (6) years cognate experience. Must have membership of Counselling Association of Nigeria (CASSON)

			(2) <u>By Promotion</u> of a serving Senior Counseling Psychologist II who has served satisfactorily for at least three (3) years.
5.	Principal Counseling Psychologist	13	(1) <u>By Direct Appointment</u> of a candidate that have a Good Bachelor's Degree in Guidance and Counselling with NYSC discharge certificate plus twelve (12) years cognate experience or of a candidate with a Master Degree in Guidance and Counseling with nine (9) years cognate experience. Must have membership of Counselling Association of Nigeria (CASSON) (2) <u>By Promotion</u> of a serving Senior Counseling Psychologist I who has served satisfactorily for at least three (3) years.
6.	Deputy Chief Counseling Psychologist	14	(1) <u>By Promotion</u> of a serving Principal Counseling Psychologist who has served satisfactorily for at least three (3) years.
7.	Chief Counseling Psychologist	15	(1) <u>By Promotion</u> of a serving Deputy Chief Counseling Psychologist I who has served satisfactorily for at least three (3) years.

12.0 LEGAL

12.1 LEGAL OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Legal Officer	07	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language with a good University degree in Law, LL.B (Hons.); call to the Nigerian Bar. B.L. plus one (1) year post-qualification experience at Bar. A candidate must have NYSC Certificate and must be computer literate.
2.	Legal Officer	08	<u>1) By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language with a good University degree in Law, LL.B (Hons.); Call to the Nigerian Bar. B.L. and NYSC certificate plus four (4) years post-qualification experience at the Bar. LL.M (Masters in Law) is an advantage <u>2) By Promotion</u> of an Assistant Legal Officer who has spent three (3) years on the post
3.	Senior Legal Officer	09	<u>1. By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language with a good University degree in Law, LL.B (Hons.); Call to the Nigerian Bar. B.L. and NYSC certificate plus at least seven (7) years post-qualification experience at the Bar. LL.M (Masters in Law) is an advantage <u>2. By Promotion</u> of a Legal Officer who has spent three (3) years on the post
4.	Principal Legal Officer	11	<u>1. By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language with a good University degree in Law, LL.B (Hons.); Call to the Nigerian Bar. B.L. and NYSC certificate plus at least ten (10) years post-qualification experience at the Bar. LL.M (Masters in Law) is an advantage <u>2) By Promotion</u> of a Senior Legal Officer who has spent three (3) years on the post

5.	Chief Legal Officer	13	<p>1. <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language with a good University degree in Law, LL.B (Hons.); Call to the Nigerian Bar. B.L. and evidence of NYSC certification plus at least thirteen (13) years post-qualification experience at the Bar. LL.M (Masters in Law) is an advantage</p> <p>2. <u>By Promotion</u> of a Principal Legal Officer who has spent three (3) years on the post</p>
6.	Deputy Director, Legal Services	14	<p>1. <u>By Appointment only and through Advertisement</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language with a good University degree in Law, LL.B (Hons.); Call to the Nigerian Bar. B.L. and NYSC certificate plus at least sixteen (16) years post-qualification experience at the Bar. LL.M (Masters in Law) is an advantage</p> <p>2. <u>By Promotion</u> of a Chief Legal Officer who has spent three (3) years on the post</p>
7.	Director, Legal Services	15	<p><u>By Appointment only and through Advertisement</u> SSCE/GCE (O/L) or its equivalent with 5 credits in the relevant subjects including English Language with a good University degree in Law, LL.B; Call to the Nigerian Bar. B.L. and NYSC certificate plus at least nineteen (19) years post-qualification experience at the Bar. LL.M (Masters in Law) is an advantage</p>

13.0 BIOLOGICAL / PARKS AND GARDENS

13.1 CURATOR CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Curator	07	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree or its equivalent in any of the Biological Sciences courses i.e. Forestry/Wildlife/Horticulture and must have NYSC certificate
2.	Curator	08	1) <u>By Appointment</u> - SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree or its equivalent in any of the Biological Sciences courses i.e. Forestry/Wildlife/Horticulture and must have NYSC certificate plus at least four (4) years working experience 2) <u>By Promotion</u> of a suitable Assistant Curator who has spent at least three (3) years on the post
3.	Principal Curator II	09	1) <u>By Appointment</u> - SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree or its equivalent in any of the Biological Sciences courses i.e. Forestry/Wildlife/Horticulture and must have NYSC certificate plus at least seven (7) years working experience 2) <u>By Promotion</u> of a suitable Curator who has spent at least three (3) years on the post
4.	Principal Curator I	11	<u>1. By Appointment</u> - SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree or its equivalent in any of the Biological Sciences courses i.e. Forestry/Wildlife/Horticulture and must have NYSC certificate plus at least ten (10) years working experience. <u>2. By Promotion</u> of a suitable Principal Curator II who has spent at least three (3) years on the post
5.	Assistant Chief Curator	12	1) <u>By Appointment</u> - SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree or its equivalent in any of the Biological Sciences courses i.e. Forestry/Wildlife/Horticulture and must have NYSC certificate plus thirteen (13) at least years working experience 2) <u>By Promotion</u> of a suitable Principal Curator I who has spent at least three (3) years on the post

6.	Chief Curator	13	<p>1) <u>By Appointment</u> - SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree or its equivalent in any of the Biological Sciences courses i.e. Forestry/Wildlife/Horticulture and must have NYSC certificate plus at least sixteen (16) years working experience</p> <p>2) <u>By Promotion</u> of a suitable Assistant Chief Curator who has spent at least three (3) years on the post</p>
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13.2 HORTICULTURE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Horticulturist	05	(1) <u>By Appointment</u> : SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language, OND or its equivalent in the relevant fields
2.	Horticulturist	06	(1) <u>By Appointment</u> : SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language, OND or its equivalent in the relevant fields plus at least four (4) years working experience (2) <u>By Promotion</u> of a confirmed Assistant Horticulturist who has spent at least three (3) year on the post
3.	Higher Horticulturist	07	(1) <u>By Appointment</u> : a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language, OND or its equivalent in the relevant fields plus at least seven (7) years working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language, HND/ A good University degree in the relevant fields plus NYSC certificate (2) <u>By Promotion</u> of a Horticulturist who has spent at least three (3) year on the post
4.	Senior Horticulturist	08	(1) <u>By Appointment</u> : a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language, OND or its equivalent in the relevant fields plus at least ten (10) years working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English

			Language, HND/ A good University degree in the relevant fields plus NYSC certificate plus at least four (4) years working experience (2) <u>By Promotion</u> of a Higher Horticulturist who has spent at least three (3) year on the post
5.	Principal Horticulturist II <i>Terminal Grade for OND Certificate Holders</i>	09	(1) <u>By Appointment:</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language, OND or its equivalent in the relevant fields plus at least thirteen (13) years working experience b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language, HND/ A good University degree in the relevant fields plus NYSC certificate plus at least seven (7) years working experience (2) <u>By Promotion</u> of a Senior Horticulturist who has spent at least three (3) year on the post
6.	Principal Horticulturist I	11	(1) <u>By Appointment:</u> a) At least ten (10) years working experience for HND/University degree holders (2) <u>By Promotion</u> of a Principal Horticulturist II who has spent at least three (3) year on the post
7.	Assistant Chief Horticulturist	12	(1) <u>By Appointment:</u> a) At least thirteen (13) years working experience for HND/University degree holders (2) <u>By Promotion</u> of a Principal Horticulturist I who has spent at least three (3) year on the post
8.	Chief Horticulturist	13	(1) <u>By Appointment:</u> a) At least sixteen (16) years working experience for HND/University degree holders (2) <u>By Promotion</u> of an Assistant Chief Horticulturist I who has spent at least three (3) year on the post

13.3 GARDEN

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
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1.	Head Gardener	02	<u>1. By Appointment</u> First School Leaving Certificate or Mass Literacy certificate
2.	Field Overseer (Gardener) II	03	<u>1. By Appointment</u> (a) FSLC or its equivalent plus at least seven (7) years working experience (b) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects. <u>2. By Promotion</u> of a Head Gardener who has spent at least three (3) years on the post
3.	Field Overseer (Gardener) I <i>Terminal grade for holders of FSLC or its equivalent</i>	04	<u>1. By Appointment</u> a) FSLC or its equivalent with at least ten (10) years working experience. b) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects plus at least four (4) years working experience. c) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects plus Certificate in Forestry/Agriculture. <u>2. By Promotion</u> of a Field Overseer II (Gardener) who has spent at least three (3) on the post
4.	Foreman (Gardening)	05	<u>1. By Appointment</u> a) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects plus at least seven (7) years working experience. b) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects plus Certificate in Forestry/Agriculture plus at least four (4) years working experience. <u>2. By Promotion</u> of a Field Overseer I who has spent at least three (3) years on the post
5.	Senior Foreman (Gardening) Terminal grade for WASC holders with no professional certificate	06	<u>1. By Appointment</u> a) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects plus at least ten (10) years working experience. b) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects plus Certificate in Forestry/Agriculture plus at least seven (7) years working experience. <u>2. By Promotion</u> of a Foreman who has spent at least three (3) years on the post with related Certificate in landscaping/crop production/its equivalent.
6.	Gardening / Nursery Supervisor	07	<u>1. By Appointment</u> a) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects plus Certificate in Forestry/Agriculture with at least ten (10) years working experience. <u>2. By Promotion</u> of a Senior Foreman who has spent at least three (3) years on the post with related

			Certificate in landscaping/crop production/its equivalent.
7.	Senior Gardening / Nursery Supervisor	08	<p>1. By Appointment</p> <p>a) WASC/GCE/SSCE (O/L) its equivalent with at least 5 credits in the relevant subjects plus Certificate in Forestry/Agriculture with at least thirteen (13) years working experience.</p> <p>2. By Promotion of a Gardening Supervisor who has spent at least three (3) years on the post</p>

13.4 ZOO KEEPER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Zoo Keeper	02	<p><u>By Appointment</u> First School Leaving Certificate or Mass Literacy certificate plus at least four (4) years working experience in Zoo Keeping.</p> <p><u>2) By Promotion:</u> of a suitable and confirmed Zoo attendant who has spent at least three (3) years on the post.</p>
2	Senior Zoo Keeper	03	<p><u>By Appointment</u></p> <p>a) First School Leaving Certificate or Mass Literacy certificate plus at least seven (7) years working experience in Zoo Keeping.</p> <p>b) SSCE/GCE (O/L) or its equivalent with at least 4 credits in the relevant subjects.</p> <p><u>2) By Promotion:</u> of a suitable and confirmed Zoo attendant who has spent at least three (3) years on the post.</p>
3	Head Zoo Keeper Terminal Grade for FSLC Holders	04	<p><u>By Appointment</u></p> <p>a) First School Leaving Certificate or Mass Literacy certificate plus at least ten (10) years working experience in Zoo Keeping.</p> <p>b) SSCE/GCE (O/L) or its equivalent with at least 4 credits in the relevant subjects plus at least four (4) years working experience in Zoo Keeping.</p>

			2) <u>By Promotion:</u> of a suitable and confirmed Zoo attendant who has spent at least three (3) years on the post.
4	Assistant Chief Zoo Keeper	05	<u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 4 credits in the relevant subjects plus at least seven (7) years working experience in Zoo Keeping. b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects plus OND or its equivalent in General Agriculture. 2) <u>By Promotion:</u> of a suitable Head Zoo Keeper who has spent at least three (3) years on the post.
5	Chief Zoo Keeper Terminal Grade for School Cert Holders	06	<u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 4 credits in the relevant subjects plus at least seven (7) years working experience in Zoo Keeping. b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects plus OND or its equivalent in General Agriculture plus at least four (4) years working experience in Zoo Keeping. 2) <u>By Promotion:</u> of a suitable Assistant Chief Zoo Keeper who has spent at least three (3) years on the post.
6	Zoo Supervisor	07	(1) <u>By Appointment:</u> b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects plus OND or its equivalent in General Agriculture plus at least seven (7) years working experience in Zoo Keeping. 2) <u>By Promotion:</u> of a suitable Assistant Chief Zoo Keeper who has spent at least three (3) years on the post.
7	Senior Zoo Supervisor	08	(1) <u>By Appointment:</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects plus OND or its equivalent in General Agriculture plus at least ten (10) years working experience in Zoo Keeping. 2) <u>By Promotion:</u> of a suitable Assistant Chief Zoo Keeper who has spent at least three (3) years on the post.
8	Zoo Superintendent	09	(1) <u>By Appointment:</u> b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects plus OND or its equivalent in General Agriculture plus at least thirteen (13) years working experience in Zoo Keeping. 2) <u>By Promotion:</u> of a suitable Assistant Chief Zoo Keeper who has spent at least three (3) years on the post.

14.0 LABORATORY

14.1 TECHNOLOGIST CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Technologist II	07	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics and a good HND/B.Eng/B.Sc in relevant discipline plus NYSC certificate
2.	Technologist I	08	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent including credits in English Language and Mathematics and a good HND/B.Sc./B.Eng in relevant discipline plus NYSC certificate and at least four (4) years working experience (b) M.Tech/M.Eng (2) <u>By Promotion</u> of a confirmed and suitable Technologist II who has spent at least three (3) years on the post
3.	Senior Technologist	09	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent including credits in English Language and Mathematics and a good HND/B.Sc./B.Eng in relevant discipline plus NYSC certificate plus at least seven (7) years working experience (b) M.Tech/M.Eng plus at least four (4) years working experience (2) <u>By Promotion</u> of a Technologist I who has spent at least three (3) years on the post
4.	Principal Technologist	11	<u>(1) By Appointment</u> (a) SSCE/GCE O'level or its equivalent including credits in English Language and Mathematics and a good HND/B.Sc./B.Eng in relevant discipline plus NYSC certificate plus at least ten (10) years working experience (b) M.Tech/M.Eng plus at least seven (7) years working experience (2) <u>By Promotion</u> of a Senior Technologist who has spent at least three years on the post, plus professional registration
5.	Assistant Chief	12	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent including credits in English Language and Mathematics

	Technologist		and a good HND/B.Sc./B.Eng in relevant discipline plus NYSC certificate plus at least thirteen (13) years working experience (b) M.Tech/M.Eng plus at least ten (10) years working experience (2) <u>By Promotion</u> of a Principal Technologist who has spent at least three (3) years on the post plus professional registration
6.	Chief Technologist	13	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent including credits in English Language and Mathematics and a good HND/B.Sc./B.Eng in relevant discipline plus NYSC certificate plus at least sixteen (16) years working experience (b) M.Tech/M.Eng plus at least thirteen (13) years working experience (2) <u>By Promotion</u> of a Asst. Chief Technologist with HND/B.Eng/B.Tech who has spent at least three (3) years on the post plus professional registration

14.2 LABORATORY SUPERVISOR

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Laboratory Attendant	01	<u>By Appointment</u> FSLC
2.	Head Laboratory Attendant	02	1. <u>By Appointment</u> (a) FSLC plus four (4) years working experience (b) SSCE/GCE (O/L) attempted or its equivalent 2. <u>By Promotion</u> of a Laboratory Attendant who has spent at least three (3) years on the post
3.	Laboratory Assistant	03	(1) <u>By Appointment</u> (a) FSLCE plus seven (7) years working experience b) SSCE/GCE (O/L) attempted or its equivalent with at least four (4) years working experience in a Laboratory c) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including Mathematics and a pass in English Language 2. <u>By Promotion</u> of a Head Laboratory Attendant who has spent at least three (3) years on the post
4.	Senior Laboratory	04	<u>By Appointment</u> (a) FSLC plus ten (10) years working experience

	Assistant Terminal grade for school certificate attempted holders		<p>b) SSCE/GCE (O/L) attempted or its equivalent with at least seven (7) years working experience in a Laboratory</p> <p>c) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including Mathematics and a pass in English Language with at least four (4) years working experience in a Laboratory</p> <p>(2) <u>By Promotion</u> of a suitable and confirmed Laboratory Assistant who has spent at least three (3) years on the post</p>
5.	Laboratory Supervisor	05	<p>(1) <u>By Appointment</u></p> <p>a) SSCE/GCE (O/L) attempted or its equivalent with at least ten (10) years working experience in a Laboratory</p> <p>b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including Mathematics and a pass in English Language with at least seven (7) years working experience in a Laboratory</p> <p>(c) SSCE or its equivalent with 5 credits plus intermediate certificate in NIST or its equivalent</p> <p>(2) <u>By Promotion</u> of a Senior Laboratory Assistant who has spent at least three (3) years on the post</p>
6.	Senior Laboratory Supervisor Terminal grade for holders of SSCE or its equivalent	06	<p>1) <u>By Appointment</u></p> <p>a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including Mathematics and a pass in English Language with at least ten (10) years working experience in a Laboratory</p> <p>(b) SSCE or its equivalent with 5 credits plus intermediate certificate in NIST or its equivalent plus at least four (4) years working experience</p> <p>(2) <u>By Promotion</u> of a Laboratory Supervisor who has spent at least three (3) years on the post</p>
7.	Laboratory Superintendent	07	<p>(1) <u>By Appointment</u></p> <p>SSCE or its equivalent with 5 credits with NIST certificate plus at least seven (7) years working experience in a Laboratory</p> <p>(2) <u>By Promotion</u> of a Senior Laboratory Supervisor who has spent at least three (3) years on the post</p>
8.	Senior Laboratory Superintendent	08	<p>(1) <u>By Appointment</u></p> <p>SSCE or its equivalent with 5 credits with NIST certificate plus at least ten (10) years working experience in a Laboratory</p> <p>(2) <u>By Promotion</u> of a Laboratory Superintendent who has spent at least three (3) years on the post</p>

9.	Principal Laboratory Superintendent	09	<p><u>1. By Appointment</u> SSCE or its equivalent with 5 credits with NIST certificate plus at least thirteen (13) years working experience in a Laboratory</p> <p><u>2. By Promotion</u> of a Senior Laboratory Superintendent who has spent at least three (3) years on the post</p>
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14.3 FARM/LIVESTOCK/ANIMAL HEALTH

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Head Farm/Livestock/ Animal Health Attendant	02	(1) <u>By Appointment</u> FSLC or its equivalent with at least 4 years working experience
2.	Farm/Livestock/ Animal Health Assistant	03	1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language (2) <u>By Promotion</u> of a confirmed and suitable Head Farm Livestock Attendant who has spent at least three (3) years on the post.
3.	Senior Farm/Livestock/ Animal Health Assistant <i>Terminal grade for holders of FSLC certificate holders</i>	04	<u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus at least four (4) years post qualification experience plus certificate in General Agric. or service Training in Agric. (2) <u>By Promotion</u> of a confirmed and suitable Farm/Livestock Assistant who has spent at least three (3) years on the post.

4.	Assistant Farm/Livestock/ Animal Health Supervisor Terminal grade for FSLC plus Training certificate	05	<u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus at least seven (7) years post qualification experience (2) <u>By Promotion</u> of a Senior Farm/ Livestock Assistant who has spent at least three (3) years on the post.
5.	Farm/Livestock/ Animal Health Supervisor <i>Terminal grade for holders of O'level certificate and its equivalent</i>	06	<u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits plus at least ten (10) years post qualification experience (b) Same as (c) above plus certificate in General Agric. or service Training in Agric. with at least seven (7) years working experience. (2) <u>By Promotion</u> of an Assistant Farm Livestock Supervisor who has spent at least three (3) years on the post.
6.	Chief Farm/Livestock/ Animal Health Supervisor	07	<u>By Appointment</u> - SSCE/GCE (O/L) or its equivalent with at least 5 O'level credits certificate in General Agric. or service Training in Agric. with at least ten (10) years working experience. 2) <u>By Promotion</u> of a confirmed and suitable Farm Livestock Supervisor who has spent at least three (3) years on the post.

15.0 UNIVERSITY FARM

15.1 FARM OFFICER/MANAGER

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Farm Officer II	07	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree in General Agriculture and must have NYSC certificate
2.	Farm Officer I	08	1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree in General Agriculture and must have NYSC certificate with at least four (4) years post-qualification working experience or b) Masters' Degree in any field of Agriculture 2) <u>By Promotion</u> of a suitable Farm Officer II who has spent at least three (3) years on the post
3.	Senior Farm Officer	09	1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree in General Agriculture and must have NYSC certificate with at least seven (7) years post-qualification working experience b) Masters' Degree in any field of Agriculture with at least four (4) years working experience 2) <u>By Promotion</u> of a suitable Farm Officer I who has spent at least three (3) years on the post
4.	Farm Manager	11	1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree in General Agriculture and must have NYSC certificate with at least ten (10) years post-qualification working experience b) Masters' Degree in any field of Agriculture with at least seven (7) years working experience 2) <u>By Promotion</u> of a suitable Senior Farm Officer who has spent three (3) years on the post
5.	Senior Farm Manager	12	1) <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree in General Agriculture and must have NYSC

			certificate with at least thirteen (13) years post-qualification working experience b) Masters' Degree in any field of Agriculture with at least ten (10) years working experience 2) By Promotion of a suitable Farm Manager who has spent three (3) years on the post
6.	Principal Farm Manager	13	1) By Appointment a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree in General Agriculture and must have NYSC certificate with at least sixteen (16) years post-qualification working experience b) Master Degree in any field of Agriculture with at least thirteen (13) years working experience 2) By Promotion of a suitable Senior Farm Manager who has spent at least three (3) years on the post

15.2 AGRICULTURAL/ANIMAL HEALTH/FORESTRY SUPERINTENDENT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory servicerecord.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Agric./Animal Health/Forestry /Livestock Superintendent I	05	By Appointment SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus OND in agric./Animal Health/Forestry or its equivalent and must be computer literate
2.	Agric./Animal Health/Forestry /Livestock Superintendent	06	1) By Appointment SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus OND in agric./Animal Health/Forestry or its equivalent plus four (4) years working experience and must be computer literate 2) By Promotion of a confirmed and suitable Assistant Agric./Animal Health/Forestry Superintendent I who has spent at least three (3) years of the post
3.	Higher Agric./Animal Health/Forestry /Livestock Superintendent	07	1) By Appointment (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus OND in agric./Animal Health/Forestry or its equivalent plus seven (7) years working experience and must be computer literate (b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus HND or B.Sc. in Agric./Animal Health/Forestry and must have NYSC

			certificate 2) <u>By Promotion</u> of a confirmed and suitable Agric./Animal Health/Forestry Superintendent who has spent at least three (3) years of the post
4.	Senior Agric./Animal Health/Forestry /Livestock Superintendent	08	1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus OND in agric./Animal Health/Forestry or its equivalent plus ten (10) years working experience and must be computer literate (b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus HND or B.Sc. in Agric./Animal Health/Forestry and must have NYSC certificate plus four (4) years working experience 2) <u>By Promotion</u> of a confirmed and suitable Higher Agric./Animal Health/Forestry Superintendent who has spent at least three (3) years of the post
5.	Principal Agric./Animal Health/Forestry /Livestock Superintendent II <i>Terminal grade for OND Certificate holders</i>	09	1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus OND in agric./Animal Health/Forestry or its equivalent plus thirteen (13) years working experience and must be computer literate (b) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus HND or B.Sc. in Agric./Animal Health/Forestry and must have NYSC certificate plus seven (7) years working experience 2) <u>By Promotion</u> of a confirmed and suitable Senior Agric./Animal Health/Forestry Superintendent who has spent at least three (3) years of the post
6.	Principal Agric./Animal Health/Forestry /Livestock Superintendent I	11	1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus OND in agric./Animal Health/Forestry or its equivalent plus ten (10) years working experience and must be computer literate 2) <u>By Promotion</u> of a confirmed and suitable Principal Agric./Animal Health/Forestry Superintendent II who has spent at least three (3) years of the post
7.	Assistant Chief Agric./Animal Health/Forestry /Livestock	12	1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus OND in agric./Animal Health/Forestry or its equivalent plus thirteen (13) years working experience and must be computer literate

	Superintendent		2) <u>By Promotion</u> of a confirmed and suitable Principal Agric./Animal Health/Forestry Superintendent I who has spent at least three (3) years of the post
8.	Chief Agric./Animal Health/Forestry /Livestock Superintendent	13	1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus OND in agric./Animal Health/Forestry or its equivalent plus sixteen (16) years working experience and must be computer literate 2) <u>By Promotion</u> of a confirmed and suitable Assistant Chief Agric./Animal Health/Forestry Superintendent who has spent at least three (3) years of the post

16.0 ACADEMIC PLANNING

16.1 PLANNING CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Planning Officer	07	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good degree or equivalent qualification in Economics, Business Administration, Statistics or any other relevant discipline with evidence of NYSC certification. Must be computer literate
2.	Planning Officer	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good degree or equivalent qualification in Economics, Business Administration, Statistics or any other relevant discipline with evidence of NYSC certification. Must be computer literate plus four (4) years working experience (b) Masters degree in relevant fields (2) <u>By Promotion</u> of an Assistant Planning Officer who has spent at least three (3) years on the post.
3.	Senior Assistant Planning Officer	09	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good degree or equivalent qualification in Economics, Business Administration, Statistics or any other relevant discipline with evidence of NYSC certification. Must be computer literate with at least seven (7) years post qualification experience (b) Masters degree in relevant field with at least four (4) years working experience (2) <u>By Promotion</u> of a Planning Officer who has spent at least three (3) years on the post.
4.	Principal Planning Officer	11	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good degree or equivalent qualification in Economics, Business Administration, Statistics or any other relevant discipline with evidence of NYSC certification. Must be computer literate with at least ten (10) years post qualification experience (b) Masters degree in relevant field with at least seven (7) years working experience (2) <u>By Promotion</u> of a Senior Planning Officer who has spent at least three (3) years on the post.
5.	Chief Planning Officer	13	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good degree or equivalent qualification in Economics, Business Administration,

			<p>Statistics or any other relevant discipline with evidence of NYSC certification. Must be computer literate with at least thirteen (13) years post qualification experience</p> <p>(b) Masters degree in relevant field with at least ten (10) years working experience</p> <p>(2) <u>By Promotion</u> of a Principal Planning Officer who has spent at least three (3) years on the post.</p>
6.	Deputy Director	14	<p><u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language plus a good University degree in relevant the fields. Candidate must have evidence of NYSC certification with at least thirteen (13) years post qualification experience. Must be computer literate.</p> <p>(2) <u>By Promotion</u> of a suitable Chief Planning Officer who has spent at least three (3) years on the post.</p>
7.	Director	15	<u>By Appointment</u> only by the Vice-Chancellor of a staff who must be a professor

17.0 CENTRE FOR SUPPORT SERVICES

17.1 SIGNER (INTERPRETER) CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Signer	06	1. <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and National Certificate of Education (NCE) in Special Education with bias in Hearing Impaired. Must be skillful in Sign Language (ASL). He must be computer literate.
2.	Signer II	07	1. <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and National Certificate of Education (NCE) in Special Education with bias in Hearing Impaired. Must be skillful in Sign Language (ASL). He must be computer literate with at least four (4) years cognate experience (b) a good university degree in Special Education or any other relevant fields. Must have evidence of NYSC certification. Must be skillful in Sign Language (ASL). Must be computer literate. (2) <u>By Promotion</u> of Assistant Signer who has spent at least three (3) years on the post.
3.	Signer I	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and National Certificate of Education (NCE) in Special Education with bias in Hearing Impaired. Must be skillful in Sign Language (ASL). He must be computer literate plus at least seven (7) years working experience (b) a good university degree in Special Education or any other relevant fields. Must have evidence of NYSC certification. Must be skillful in Sign Language (ASL). Must be computer literate plus at least four (4) years working experience (c) Masters degree in Special Education or any other relevant field. Must be skillful in Sign Language (ASL). Must be computer literate.

			(2) <u>By Promotion</u> of Signer II who has spent at least three (3) years on the post.
4.	Senior Signer Terminal grade for NCE holders	09	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits in the relevant subjects including English Language and National Certificate of Education (NCE) in Special Education with bias in Hearing Impaired. Must be skillful in Sign Language (ASL). He must be computer literate with at least ten (10) years post qualification experience (b) a good university degree in Special Education or any other relevant fields. Must have evidence of NYSC certification. Must be skillful in Sign Language (ASL). Must be computer literate with at least seven (7) years working experience (c) Masters degree in Special Education or any other relevant field. Must be skillful in Sign Language (ASL). Must be computer literate with at least four (4) years working experience (2) <u>By Promotion</u> of a Signer I (Interpreter) who has spent at least three (3) years on the post.
5.	Principal Signer	11	(1) <u>By Appointment</u> (a) a good university degree in Special Education or any other relevant fields. Must have evidence of NYSC certification. Must be skillful in Sign Language (ASL). Must be computer literate with at least ten (10) years post qualification experience (b) Masters degree in Special Education or any other relevant field. Must be skillful in Sign Language (ASL). Must be computer literate with at least seven (7) years working experience (2) <u>By Promotion</u> of a Senior Signer who has spent at least three (3) years on the post.
6.	Chief Signer	13	(1) <u>By Appointment</u> (a) a good university degree in Special Education or any other relevant fields. Must have evidence of NYSC certification. Must be skillful in Sign Language (ASL). Must be computer literate with at least ten (13) years post qualification experience (b) Masters degree in Special Education or any other relevant field. Must be skillful in Sign Language (ASL). Must be computer literate with at least seven (10) years working experience (2) <u>By Promotion</u> of a Senior Technical Instructor (Interpreter) who has spent at least three (3) years on the post.
7.	Deputy Director	14	(1) <u>By Appointment through Advertisement only</u> (a) a good university degree in Special Education or any other relevant fields. Must have evidence of NYSC certification. Must be skillful in Sign Language (ASL). Must be computer literate with at least thirteen (16) years post qualification experience

			(b) Masters degree in Special Education or any other relevant field. Must be skillful in Sign Language (ASL). Must be computer literate with at least ten (13) years working experience.
8.	Director	15	<u>By Appointment only. The Vice Chancellor may however appoint as may be necessary</u>

18.0 ARCHIVES CENTRE

18.1 ARCHIVES ASSISTANT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Archives Assistant	03	<u>By Appointment</u> SSCE/GCE O'level or its equivalent with 5 credits
2.	Senior Archives Assistant II	04	1. <u>By Appointment</u> a) SSCE/GCE O'level or its equivalent with 5 credits plus four (4) years working experience. 2. <u>By Promotion</u> of a confirmed and suitable Archives Assistant who has spent three (3) years on the post
3.	Senior Archives Assistant I	05	1. <u>By Appointment</u> SSCE/GCE O'level or its equivalent with 5 credits plus seven (7) years working experience 2. <u>By Promotion</u> of a suitable Senior Archives Assistant II who has spent three (3) years on the post.
4.	Chief Archives Assistant II	06	<u>By Appointment</u> SSCE/GCE O'level or its equivalent with 5 credits and at least ten (10) years working experience. 2. <u>By Promotion</u> of a suitable Senior Archives Assistant I who has spent three (3) years on the post.

18.2 ARCHIVES OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Archives Officer	05	<u>By Appointment</u> SSCE/GCE O'level or its equivalent with 5 credits including English Language plus Diploma/OND in Library Science/Archive/Archeology or equivalents. (2) <u>By Promotion</u> of a Senior Archives Assistant Grade II with OND certificate in the relevant field
2.	Archives Officer	06	(1) <u>By Appointment</u> Same as above plus four (4) years experience (2) <u>By Promotion</u> (a) an Assistant Archives Officer who has spent three (3) years on the post.

3.	Higher Archives Officer	07	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent with 5 credits including English Language plus Diploma/OND in Library Science/Archive/Archeology or equivalents plus seven (7) years cognate experience (b) SSCE/GCE O'level or its equivalent with 5 credits including English Language and Mathematics plus HND/First degree and evidence of NYSC certification. Must be computer literate. (2) <u>By Promotion</u> of an Archives Officer who has spent at least three (3) years on the post.
4.	Senior Archives Officer	08	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent with 5 credits including English Language plus Diploma/OND in Library Science/Archive/Archeology or equivalents with at least ten (10) years cognate experience (b) SSCE/GCE O'level or its equivalent with 5 credits including English Language and Mathematics plus HND/First degree and evidence of NYSC certification. Must be computer literate plus at least four (4) years cognate experience (2) <u>By Promotion</u> of a Higher Archive Officer who has spent at least three (3) years on the post.
5.	Principal Archives Officer II <i>Terminal grade for OND certificate holders</i>	09	(1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent with 5 credits including English Language plus Diploma/OND in Library Science/Archive/Archeology or equivalents with at least thirteen (13) years cognate experience (b) SSCE/GCE O'level or its equivalent with 5 O'level credits including English Language and Mathematics plus HND/First degree and evidence of NYSC certification. Must be computer literate plus at least seven (7) years cognate experience (2) <u>By Promotion</u> of a Senior Archive Officer who has spent at least three (3) years on the post.
6.	Principal Archives Officer I	11	(1) <u>By Appointment</u> SSCE/GCE O'level or its equivalent with 5 credits including English Language and Mathematics plus HND/First degree and evidence of NYSC certification. Must be computer literate with at least ten (10) years cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Principal Archives Officer II who has spent at least three (3) years on the post
7.	Assistant Archives Officer	12	1) (1) <u>By Appointment</u> SSCE/GCE O'level or its equivalent 5 with credits including English Language and Mathematics plus HND/First degree and evidence of NYSC certification. Must be computer literate with at least thirteen (13) years cognate experience (2) <u>By Promotion</u> of a Principal Archives Officer I who has spent at least three (3) years on the post.
8.	Chief Archives Officer	13	1) <u>By Appointment</u> (a) SSCE/GCE O'level or its equivalent with 5 credits including English Language and Mathematics plus HND/First degree and evidence of NYSC certification. Must be computer literate with at least sixteen (16) years working experience (2) <u>By Promotion</u> of an Assistant Chief Archives Officer who has spent at least three (3) years on the post

18.3 ARCHIVIST CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Archivist Grade II	07	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent; Teachers Grade I with at least 5 credits including English Language plus a degree in History, Archeology, Archive with NYSC certification. Must be computer literate
2.	Archivist Grade I	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent; Teachers Grade I with at least 5 credits including English Language plus a degree in History, Archeology, Archive with NYSC certification, must be computer literate plus four (4) years cognate experience (b) Master's degree in History, Archeology, Archive (2) <u>By Promotion</u> of a suitable and confirmed Archivist Grade II who has spent three (3) years on the post.
3.	Senior Archivist	09	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent; Teachers Grade I with at least 5 credits including English Language plus a degree in History, Archeology, Archive with NYSC certification. Must be computer literate plus seven (7) years cognate experience (b) Master's degree in History, Archeology, Archive plus four (4) years working experience (2) <u>By Promotion</u> of a suitable Archivist Grade I who has spent at least three (3) years on the post.
4.	Principal Archivist	11	(1) <u>By Appointment</u> (a) SSCE SSCE/GCE (O/L) or its equivalent; Teachers Grade I with at least 5 credits including English Language plus a degree in History, Archeology, Archive with NYSC certification. Must be computer literate with at least ten (10) years cognate experience (b) Master's degree in History, Archeology, Archive plus at least seven (7) years cognate experience (2) <u>By Promotion</u> of a confirmed and suitable Senior Archivist who has spent three (3) years on the post.
5.	Chief Archivist	13	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent; Teachers Grade I with at least 5 credits including English Language plus a degree in History, Archeology, Archive with NYSC certification. Must be computer literate plus at least thirteen (13) years cognate experience (b) Master's degree in History, Archeology, Archive with at least ten (10) years cognate experience (2) <u>By Promotion</u> of a Principal Archivist who has spent at least three (3) years on the post.

6.	Deputy Director	14	<p><u>By Appointment</u> (1) SSCE/GCE (O/L) or its equivalent; Teachers Grade I with at least 5 credits including English Language plus a degree in History, Archeology, Archive with NYSC certification and at least sixteen (16) years post cognate experience. (b) Master's degree in History, Archeology, Archive with at least thirteen (13) years cognate experience Must be computer literate. Higher degree is an added advantage. 2) <u>By Promotion</u> of a Chief Archivist who has spent at least three (3) years on the post</p>
7.	Director	15	<p><u>By Appointment</u> only. The Vice Chancellor may however appoint a Professor when necessary</p>

19.0 EDUCATIONAL TECHNOLOGY

19.1 GRAPHIC ARTS ASSISTANT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Graphic Arts Attendant	02	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent attempted
2.	Graphic Arts Assistant	03	1. <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted plus at least four (4) years working experience. b) SSCE/GCE (O/L) or its equivalent with at least 3 credits in science subjects obtained at one sitting or 4 credits obtained at 2 sittings. c) Certificate of completion of Graphic Arts Course or equivalent at a Govt. Approved Trade Centre 2. <u>By Promotion</u> of a Graphic Arts Attendant who has spent at least three (3) years on the post
3.	Senior Graphic Arts Assistant II <i>Terminal Grade for holders of SSCE or its equivalent attempted</i>	04	1. <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted plus at least seven (7) years working experience or b) SSCE/GCE (O/L) or its equivalent with at least 3 credits in science subjects obtained at one sitting or 4 credits obtained at 2 sittings plus at least four (4) years working experience or c) Certificate of completion of Graphic Arts Course or equivalent at a Govt. Approved Trade Centre plus at least four (4) years working experience 2. <u>By Promotion</u> of a suitable Graphic Arts Assistant who has spent at least three (3) years on the post.
4.	Senior Graphic Arts Assistant I	05	1. <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted plus at least ten (10) years working experience or b) SSCE/GCE (O/L) or its equivalent with at least 3 credits in Science subjects obtained at one sitting or 4 credits obtained at 2 sittings plus at least seven (7) years working experience or c) Certificate of completion of Graphic Arts Course or equivalent at a Govt. Approved Trade Centre plus at least seven (7) years working experience 2. <u>By Promotion</u> of a suitable Senior Graphic Arts Assistant II who has spent at least three (3) years on the post.
5.	Chief Graphic Arts Assistant	06	1. <u>By Appointment</u> a) SSCE/GCE (O/L) or its equivalent attempted plus at least thirteen (13) years working experience or

			<p>b) SSCE/GCE (O/L) or its equivalent with at least 3 credits in Science subjects obtained at one sitting or 4 credits obtained at 2 sittings plus at least ten (10) years working experience or</p> <p>c) Certificate of completion of Graphic Arts Course or equivalent at a Govt. Approved Trade Centre plus at least ten (10) years working experience</p> <p>2. <u>By Promotion</u> of a suitable Senior Graphic Arts Assistant I who has spent at least three (3) years on the post.</p>
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19.2 GRAPHIC ARTS OFFICERS' CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Graphic Arts Officer	05	<u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 4 credits including English Language plus Diploma/OND in Fine Arts.
2.	Graphic Arts Officer	06	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 4 credits including English Language plus Diploma/OND in Fine Arts plus four (4) years experience (b) NCE in Fine Arts (2) <u>By Promotion</u> of a suitable and confirmed Assistant Graphic Arts Officer who has spent three (3) years on the post.
3.	Higher Graphic Arts Officer	07	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 4 credits including English Language plus Diploma/OND in Fine Arts plus seven (7) years experience (b) NCE in Fine Arts plus at least four (4) years working experience (c) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND/B.Ed in Fine Arts and evidence of NYSC certification. Must be computer literate. (2) <u>By Promotion</u> of a suitable Graphic Arts Officer who has spent at least three (3) years on the post.
4.	Senior Graphic Arts Officer	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 4 credits including English Language plus Diploma/OND in Fine Arts plus ten (10) years experience (b) NCE in Fine Arts plus at least seven (7) years working experience (c) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND/B.Ed in Fine Arts and evidence of NYSC certification. Must be computer

			<p>literate plus at least four (4) years working experience</p> <p>(d) M.Ed in Fine Arts/Educational Technology</p> <p>(2) By Promotion of a Higher Graphic Arts Officer who has spent three (3) years on the post.</p>
5.	<p>Principal Graphic Arts Officer II</p> <p><i>Terminal grade for holders of OND/Diploma Certificate</i></p>	09	<p>(1) By Appointment</p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 4 credits including English Language plus Diploma/OND in Fine Arts plus thirteen (13) years experience</p> <p>(b) NCE in Fine Arts plus at least ten (10) years working experience</p> <p>(c) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND/B.Ed in Fine Arts and evidence of NYSC certification. Must be computer literate plus at least seven (7) years working experience</p> <p>(d) M.Ed in Fine Arts/Educational Technology plus at least four (4) years cognate experience</p> <p>(2) By Promotion of a Senior Graphic Arts Officer with at least three (3) years on the post.</p>
6.	<p>Principal Graphic Arts Officer I</p> <p>Terminal Grade for NCE holders</p>	11	<p>(1) By Appointment</p> <p>(a) NCE in Fine Arts with at least thirteen (13) years cognate experience</p> <p>(b) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND/B.Ed in Fine Arts and evidence of NYSC certification. Must be computer literate with at least ten (10) years cognate experience</p> <p>(c) M.Ed in Fine Arts/Educational Technology with at least seven (7) years cognate experience</p> <p>(2) By Promotion of a Principal Graphic Arts Officer II who has spent at least three (3) years on the post.</p>
7.	<p>Assistant Chief Graphic Arts Officer</p>	12	<p>(1) By Appointment</p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND/B.Ed in Fine Arts and evidence of NYSC certification. Must be computer literate with at least thirteen (13) years cognate experience</p> <p>(b) M.Ed in Fine Arts/Educational Technology with at least ten (10) years cognate experience</p> <p>(2) By Promotion of a Principal Graphic Arts Officer I who has spent at least three (3) years on the post.</p>
8.	<p>Chief Graphic Arts Officer</p>	13	<p>1) By Appointment</p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND/B.Ed in Fine Arts and evidence of NYSC certification. Must be computer literate with at least sixteen (16) years working experience</p> <p>(b) M.Ed in Fine Arts/Educational Technology with at least thirteen (13) years working experience</p> <p>(2) By Promotion of a Assistant Chief Graphic Arts Officer who has spent at least three (3) years on the post</p>

20.0 GUEST HOUSES

20.1 STEWARD/COOK/CATERING OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Steward/Cook	02	<u>1. By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 3 credits including English and Food & Nutrition/Home Economics/Home Management.
2.	Head Steward/Cook	03	<u>1. By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 3 credits including English and Food & Nutrition/Home Economics/Home Management plus at least four (4) years working experience. (c) certificate in Catering/Hotel Management/Home Economics/Hospitality obtained from a recognized Catering School or Technical College <u>2. By Promotion</u> of a Steward/Cook Grade who has spent at least three (3) years on the post
3.	Chief Steward/Cook Terminal Grade for holders of FSLC	04	<u>1. By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 3 credits including English and Food & Nutrition/Home Economics/Home Management plus at least seven (7) years working experience (c) certificate in Catering/Hotel Management/Home Economics/Hospitality obtained from a recognized Catering School or Technical College plus at least four (4) years working experience <u>2. By Promotion</u> of a suitable Head Steward/Cook who has spent at least three (3) years on the post.
4.	Catering Supervisor	05	<u>1. By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 3 credits including English and Food & Nutrition/Home Economics/Home Management plus at least ten (10) years working experience (b) certificate in Catering/Hotel Management/Home Economics/Hospitality obtained from a recognized Catering School or Technical College plus at least seven (7) years working experience (c) OND or Advance Certificate in Home Economics/Home Management/Food and Nutrition/Catering and Hotel Management/Tourism & Hospitality <u>2. By Promotion</u> of a suitable Chief Steward/Cook who has spent at least three (3) years on the post.
5.	Assistant	06	<u>1. By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 3 credits including English and Food &

	Catering Officer		Nutrition/Home Economics/Home Management plus at least thirteen (13) years working experience (b) certificate in Catering/Hotel Management/Home Economics/Hospitality obtained from a recognized Catering School or Technical College plus at least ten (10) years working experience (c) OND or Advance Certificate in Home Economics/Home Management/Food and Nutrition/Catering and Hotel Management/Tourism & Hospitality plus at least four (4) years working experience (d) National Certificate in Education (NCE) in Home Economics/Home Management 2). <u>By Promotion</u> of a suitable Catering Supervisor who has spent at least three (3) years on the post
	Terminal Grade for School holders		
6.	Catering Officer	07	1) <u>By Appointment</u> (a) certificate in Catering/Hotel Management/Home Economics/Hospitality obtained from a recognized Catering School or Technical College plus at least thirteen (13) years working experience (b) OND or Advance Certificate in Home Economics/Home Management/Food and Nutrition/Catering and Hotel Management/Tourism & Hospitality plus at least seven (7) years working experience (c) National Certificate in Education (NCE) in Home Economics/Home Management with at least four (4) years working experience (d) A good university degree/HND in Home Economics/Home Management/Nutrition/Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate 2. <u>By Promotion</u> of a suitable Assistant Catering Officer who has spent at least three (3) years on the post.
7.	Senior Catering Officer	08	1) <u>By Appointment</u> (a) Certificate in Catering/Hotel Management/Home Economics/Hospitality obtained from a recognized Catering School or Technical College plus at least sixteen (16) years working experience (b) OND or Advance Certificate in Home Economics/Home Management/Food and Nutrition/Catering and Hotel Management/Tourism & Hospitality plus at least ten (10) years working experience (c) National Certificate in Education (NCE) in Home Economics/Home Management with at least seven (7) years working experience (d) A good university degree/HND in Home Economics/Home Management/Nutrition/Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus at least four (4) years working experience
	Terminal Grade for holders of Certificate in Catering		

			<p>(e) Masters in Home Economics/Home Management/Nutrition/ Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate</p> <p>2. <u>By Promotion</u> of a suitable Catering Officer who has spent at least three (3) years on the post.</p>
8.	Principal Catering Officer II Terminal Grade for holders OND and Officers without professional qualification	09	<p><u>1. By Appointment</u></p> <p>(a) OND or Advance Certificate in Home Economics/Home Management/Food and Nutrition/Catering and Hotel Management/Tourism & Hospitality plus at least thirteen (13) years working experience</p> <p>(b) National Certificate in Education (NCE) in Home Economics/Home Management with at least ten (10) years working experience</p> <p>(c) A good university degree/HND in Home Economics/Home Management/Nutrition/Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus at least seven (7) years working experience</p> <p>(d) Masters in Home Economics/Home Management/Nutrition/ Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus four (4) years working experience</p> <p>2. <u>By Promotion</u> of a suitable Senior Catering Officer who has spent at least three (3) years on the post.</p>
9.	Principal Catering Officer II Terminal Grade for NCE holders	11	<p><u>1. By Appointment</u></p> <p>(a) National Certificate in Education (NCE) in Home Economics/Home Management with at least thirteen (13) years working experience</p> <p>(b) A good university degree/HND in Home Economics/Home Management/Nutrition/Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus at least ten (10) years working experience</p> <p>(c) Masters in Home Economics/Home Management/Nutrition/ Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus seven (7) years working experience</p> <p>2. <u>By Promotion</u> of a suitable Principal Catering Officer II who has spent at least three (3) years on the post.</p>

10.	Assistant Chief Catering	12	<p><u>1. By Appointment</u> (a) A good university degree/HND in Home Economics/Home Management/Nutrition/Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus at least thirteen (13) years working experience (b) Masters in Home Economics/Home Management/Nutrition/ Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus ten (10) years working experience</p> <p><u>2. By Promotion</u> of a suitable Principal Catering Officer I who has spent at least three (3) years on the post.</p>
11.	Chief Catering Officer	13	<p><u>1. By Appointment</u> (a) A good university degree/HND in Home Economics/Home Management/Nutrition/Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus at least sixteen (16) years working experience (b) Masters in Home Economics/Home Management/Nutrition/ Catering & Hotel Mgt./Tourism & Hospitality/Home Science/Family & Consumer Sciences/Home Sciences with NYSC certification. Must be computer literate plus thirteen (13) years working experience</p> <p><u>2. By Promotion</u> of a suitable Assistant Chief Catering Officer I who has spent at least three (3) years on the post.</p>

20.2 LAUNDRY CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1	Washman	02	<u>By Appointment</u> Primary School Leaving Certificate (FSLC)
2	Chargeman Laundry	03	<u>By Appointment</u> (a) Primary School Leaving Certificate plus at least four (4) years working experience (b) SSCE/GCE (O/L) or its equivalent with at least 3 credits including English Language

3	Assistant Foreman Laundry Terminal grade for FSLC holders	04	By Promotion of a Washman who has spent at least three (3) years on the post By Appointment (a) Primary School Leaving Certificate plus at least seven (7) years working experience (b) SSCE/GCE (O/L) or its equivalent with at least 3 credits including English Language plus at least four (4) years working experience (c) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language By Promotion of a Chargeman Laundry who has spent at least three (3) years on the post
4	Foreman Laundry	05	By Appointment (a) SSCE/GCE (O/L) or its equivalent with at least 3 credits including English Language plus at least seven (7) years working experience (b) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language By Promotion of a Assistant Foreman Laundry who has spent at least three (3) years on the post

21.0 FIRE SERVICES

21.1 FIREMAN CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Fireman Grade II	02	1) By Appointment SSCE/GCE (O/L) or its equivalent with at least 3 credits pass at one sitting or 4 credits at two sittings. In addition, the candidate must have passed a competitive selection test and meet appropriate medical fitness condition.
2.	Fireman Grade I	03	1) By Appointment SSCE/GCE (O/L) or its equivalent with at least 4 credits at one sitting or 5 credits at two sittings including English Language, Mathematics and Chemistry and one Science subject 2) By Promotion of a Fireman Grade II who has spent at least three (3) years on the post.
3.	Leading Fireman	04	1) By Appointment SSCE/GCE (O/L) or its equivalent with at least 5 credits plus four (4) years working experience and has obtained Fireman Certificate of Competency (FCC) class II

			2). <u>By Promotion</u> of a Fireman Grade I who has spent at least three (3) years on the post and has obtained Fireman Certificate of Competency (FCC) class II
4.	Senior Fireman	05	1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits plus Seven (7) years working experience who must have obtained Fireman Certificate of Competency (FCC) Class I 2) <u>By Promotion</u> of a Leading Fireman who has spent at least three (3) years on the post and has obtained Fireman Certificate of Competency (FCC) Class I
5.	Chief Fireman	06	1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits plus ten (10) years working experience who must have obtained Fireman Certificate of Competency 2) <u>By Promotion</u> of a Senior Fireman who has spent at least three (3) years on the post

21.2 FIRE SUPERINTENDENT CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Fire Superintendent	05	1). <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus (i) Diploma/OND in Mechanical/Chemical/Building/Electrical/Civil Engineering; (ii) Graduate Membership Diploma of the Institute of Fire Engineers 2). <u>By Conversion</u> of a Senior Fireman possessing Diploma and Fireman Certificate of Competence (FCC) and place on a higher step
2.	Fire Superintendent	06	1). <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus (i)Diploma/OND in Mechanical/Chemical/Building/Electrical/Civil Engineering (ii) Graduate Membership Diploma of the Institute of Fire Engineers plus four (4) years experience 2). <u>By Promotion</u> of Assistant Fire Superintendent who has spent three (3) years on the post.

			<u>By Conversion</u> of a Chief Fireman possessing Diploma and Fireman Certificate of Competence (FCC) and place on a higher step
3.	Higher Fire Superintendent	07	<p>1). <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus</p> <p>(i) Diploma/OND in Mechanical/Chemical/Building/Electrical/Civil Engineering</p> <p>(ii) Graduate Membership Diploma of the Institute of Fire Engineers plus seven (7) years experience</p> <p>(b) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate.</p> <p>2). <u>By Promotion</u> of a suitable Fire Superintendent who has spent at least three (3) years on the post and obtained the Advanced Fire Certificate of Competence</p>
4.	Senior Fire Superintendent	08	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus</p> <p>(i) Diploma/OND in Mechanical/Chemical/Building/Electrical/Civil Engineering</p> <p>(ii) Graduate Membership Diploma of the Institute of Fire Engineers plus ten (10) years experience</p> <p>(b) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate plus four (4) years cognate experience.</p> <p>(2) <u>By Promotion</u> of a suitable Higher Fire Superintendent who has spent at least three (3) years on the post.</p>
5.	Principal Fire Superintendent II Terminal Grade for OND/Diploma certificate holders	09	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language plus</p> <p>(i) Diploma/OND in Mechanical/Chemical/Building/Electrical/Civil Engineering</p> <p>(ii) Graduate Membership Diploma of the Institute of Fire Engineers plus thirteen (13) years experience</p> <p>(b) SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate plus seven (7) years working experience</p> <p>(2) <u>By Promotion</u> of a suitable Senior Fire Superintendent who has spent at least three (3) years on the post.</p>
6.	Principal Fire	11	(1) <u>By Appointment</u>

	Superintendent I		SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate with at least ten (10) years cognate experience. (2) <u>By Promotion</u> of a Principal Fire Superintendent II who has spent at least three (3) years on the post.
7.	Assistant Chief Fire Superintendent	12	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate at least thirteen (13) years cognate experience. (2) <u>By Promotion</u> of a Principal Fire Superintendent I who has spent at least three (3) years on the post.
8.	Chief Fire Superintendent	13	1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with at least 5 credits including English Language and Mathematics plus HND Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate with at least sixteen (16) years working experience. (2) <u>By Promotion</u> of an Assistant Chief Fire Superintendent who has spent at least three (3) years on the post

21.3 FIRE OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Fire Officer II	07	(1) <u>By Appointment</u> SSCE/GCE (O/L) or its equivalent with 5 O'level credits including English Language and Mathematics and Chemistry plus First Degree in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate. (2) <u>By Promotion</u> of a suitable Fire Superintendent who has spent at least three (3) years on the post and has acquired First Degree.
2.	Fire Officer I	08	(1) <u>By Appointment</u> (a) SSCE/GCE (O/L) or its equivalent with 5 O'level credits including English Language and

			<p>Mathematics and Chemistry plus First Degree in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate plus four (4) years cognate experience.</p> <p>(b) M.Eng in a relevant field</p> <p>(2) <u>By Promotion</u> of a suitable Fire Officer II who has spent at least three (3) years on the post.</p>
3.	Senior Fire Officer	09	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with 5 O’level credits including English Language and Mathematics and Chemistry plus First Degree in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate plus seven (7) years cognate experience.</p> <p>(b) M.Eng in a relevant field plus four (4) years working experience</p> <p>(2) <u>By Promotion</u> of a suitable Fire Officer I who has spent at least three (3) years on the post.</p>
4.	Principal Fire Officer	11	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE/GCE (O/L) or its equivalent with 5 O’level credits including English Language and Mathematics and Chemistry plus First Degree in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate plus ten (10) years cognate experience.</p> <p>(b) M.Eng in a relevant field plus seven (7) years working experience</p> <p>(2) <u>By Promotion</u> of a suitable Senior Fire Officer who has spent at least three (3) years on the post.</p>
5.	Assistant Chief Fire Officer	12	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE or its equivalent with 5 O’level credits including English Language and Mathematics and Chemistry plus First Degree in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate plus thirteen (13) years cognate experience.</p> <p>(b) M.Eng in a relevant field plus seven (7) years working experience</p> <p>(2) <u>By Promotion</u> of a suitable Principal Fire Officer who has spent at least three (3) years on the post.</p>
6.	Chief Fire Officer	13	<p>(1) <u>By Appointment</u></p> <p>(a) SSCE or its equivalent with 5 O’level credits including English Language and Mathematics and Chemistry plus First Degree in Mechanical/Chemical/Building/Electrical/Civil Engineering and evidence of NYSC certification. Must be computer literate plus sixteen (16) years cognate experience.</p> <p>(b) M.Eng in a relevant field plus ten (10) years working experience</p> <p>(2) <u>By Promotion</u> of a suitable Assistant Chief Fire Officer who has spent at least three (3) years on</p>

			the post.
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22.0 SECURITY

22.1 SECURITY OFFICER CADRE

Note: All promotions/transfers are subject to vacancy and satisfactory service record.

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Security Officer	06	(1) <u>By Direct Appointment</u> of an ex-serviceman not below the rank of sub-inspector in the police or equivalent in the armed forces who holds 4 credits in SSCE/WASC/NABTEB or an OND certificate.
2.	Security Officer II	07	(2) <u>By Direct Appointment</u> of an Ex-Servicemen not below the rank of Senior Inspector of Police or its equivalent in the Armed Forces with at least three (3) years experience in related job with evidence. (1) <u>By Promotion</u> of a suitable Assistant Security Officer who has spent at least three (3) years on the post with exemplary conduct.
3.	Security Officer I	08	(1) <u>By Direct Appointment</u> of an Ex-Servicemen not below the Rank of Senior Inspector of Police or it equivalent in the Armed Forces with not less than six (6) years experience and other qualifications on the relevant job with evidence. (2) <u>By Promotion</u> of a suitable Security Officer who has spent at least three (3) years on the post with exemplary conduct.
4.	Senior Security Officer	09	(1) <u>By Direct Appointment</u> of an Ex-Servicemen not below the Rank of Senior Inspector of Police or it equivalent in the Armed Forces with not less nine (9) years experience and other qualifications on the relevant job with evidence. (2) <u>By Promotion</u> of a suitable Security Officer who has spent at least three (3) years on the post with exemplary conduct.
5.	Principal Security Officer	11	(1) <u>By Direct Appointment</u> of an Ex-Servicemen not below the Rank of Asst. Superintendent in the Armed Forces with not less than twelve (12) years experience and other qualifications on the related job with evidence. (1) <u>By Promotion</u> of a suitable Senior Security Officer who has spent at least three (3) years on the grade with exemplary conduct.
6.	Assistant Chief	12	(1) <u>By Direct Appointment</u> of an Ex-Servicemen not below the rank of Superintendent of Police or its

	Security		equivalent in the Armed Forces with not less than fifteen (15) years experience and other relevant qualifications on the job with evidence. (1) <u>By Promotion</u> of a suitable Principal Security Officer who has spent at least three (3) years on the grade with exemplary conduct.
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SCHEME OF SERVICE FOR ACADEMIC STAFF:

LECTURER CADRE

1.0 POSTS AND SALARIES

1.1	Graduate Assistant	CONUASS 01
1.2	Asst. Lecturer	CONUASS 02
1.3	Lecturer II	CONUASS 03
1.4	Lecturer I	CONUASS 04
1.5	Sen. Lecturer	CONUASS 05
1.6	Associate Professor	CONUASS 06
1.7	Professor	CONUASS 07

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Graduate Assistant	CONUASS 01	<u>By Appointment</u> – 1 st degree not below 2.1 from a 4 year degree programme. In exceptional cases, candidates with good 2.2 degree may be considered following strong submission from the Department. A candidate with 1 st class degree shall be given one additional step. In either case, the appointment shall be for master degree training and shall be renewable yearly for a maximum of 3 years.
2.	Assistant Lecturer	CONUASS 02	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications; (i) Master’s degree in relevant discipline (or equivalent post-graduate qualification); OR (ii) a holder of First degree from a five or more years programme who show aptitude for teaching and research. OR (iii) By upgrading of a Graduate Assistant upon completion of the Masters degree programme. The appointment shall be a Masters degree training renewable yearly for a maximum of three years.
3.	Lecturer II	CONUASS 03	(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications; (i) PhD degree in relevant discipline (or equivalent post-graduate qualification); OR (ii) Masters degree with a minimum of three years teaching and research experience plus a minimum score of 30 points from the various factors of assessment (See Table I to the Guidelines for Appointment and Promotion of Academic Staff. In addition, the candidate shall possess a reasonable number of publication – 2 points are required: 1 from journal and 1 from others. (2) <u>By Promotion</u> of Assistant Lecturer who has obtained a Masters degree with a minimum

			of three years teaching and research experience. OR by up-grading
4.	Lecturer I	CONUASS 04	<p>(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualification: (i) PhD degree (or equivalent post-graduate professional qualification) with at least three years teaching and research experiences and a 40 point score from factors of Assessment (See Table 1) OR (ii) A Masters degree with a minimum of six year teaching and research experience. Also to meet a minimum score of 40 points from factors of assessment. Four points (2 from journal and 2 from others) are required. OR (iii) Engineering PhD holders who have met COREN requirement.</p> <p>(2) <u>By Promotion</u> of a Lecturer II with Master’s degree who have met the above requirements i.e. six years and 40 points from assessment score; OR a Lecturer II with PhD degree, 40 points and a minimum of three years teaching/research experience (See Table 1 aggregate points for promotion).</p>
5.	Senior Lecturer	CONUASS 05	<p>(1) <u>By Direct Appointment</u> of a candidate possessing any of the following qualifications: (i) PhD degree (or equivalent professional qualification) plus a minimum of three years experience as Lecturer I and a score of 50 points on assessment; OR (ii) PhD degree from relevant Research Institute with score of 50 points from assessment and substantial research experience in addition to 6 points from publication, 4 from Journals and 2 from others.</p> <p>(2) <u>By Promotion</u> of a Lecturer I with PhD (or equivalent professional qualification) plus at least three years as Lecturer I and a score of 50 points from assessment; OR <u>By Promotion</u> of a Lecture I with Masters degree and a minimum of six years teaching and Research as Lecturer I, plus a score of 50 points.</p> <p>(3) <u>By Promotion</u> – from Lecturer I with Masters Degree and a minimum of 6 years teaching and research as Lecturer I, plus a score of 50 points.</p> <p>(4) <u>By Appointment</u> – PhD holder from relevant Research Institute with score of 50 points from assessment and substantial research experience. In addition 6 points are required from publication; 4 from journals and 2 from others.</p>
6.	Associate Professor	CONUASS 06	<p>(1) <u>By Appointment</u> through external assessment and with the following:</p> <p>a) PhD degree (or equivalent professional qualification)</p> <p>b) Minimum of 10 points; 6 from journals and 4 from others.</p> <p>c) A minimum score of 60 points shall be required from factors of assessment.</p> <p>d) A minimum of 3 years teaching/research in a University as Senior Lecturer.</p>

			e) Has substantial evidence of post-graduate supervision. (2) By Promotion from Senior Lecturer, subject to all conditions above.
7.	Professor	CONUASS 07	(1) Basic requirement for appointment or promotion shall be as from Associate Professor, but in addition, the following shall candidate be met: a) Minimum of 15 points: 10 from journals and 5 from others. b) Minimum of 70 points from factors of assessment. c) Minimum of 3 years teaching/research experience as Associate Professor. Candidate shall demonstrate ability to play a major role in the development of academic programmes and to initiate and sustain research in a University.

LIBRARIAN CADRE

1. POSTS AND SALARIES

1.1	Assistant Librarian	CONUASS 01
1.2	Librarian II	CONUASS 02
1.3	Librarian I	CONUASS 03
1.4	Senior Librarian	CONUASS 04
1.5	Principal Librarian	CONUASS 05
1.6	Deputy University Librarian	CONUASS 06
1.7	University Librarian	CONUASS 07

S/N	RANK	SALARY SCALE CONTISS	BASIC ENTRY QUALIFICATION
1.	Assistant Librarian	CONUASS 01	By Direct Appointment of a candidate possessing a good honours first degree in Library Science plus NYSC.
2.	Librarian II	CONUASS 02	(1) By Promotion of a confirmed and suitable Assistant Librarian who has spent at least two (2) years on the post. (2) By Direct Appointment of a candidate possessing (i) masters degree in Library or (ii) First degree plus three (3) years post qualification cognate experience.
3.	Librarian I	CONUASS	(1) By Promotion of a confirmed and suitable Librarian II who has spent at least two (3)

		03	years in the University. (2) <u>By Direct Appointment</u> of a candidate possessing (i) First degree plus six (6) years post qualification cognate experience or (ii) Master degree plus three (3) years post qualification cognate experience.
4.	Senior Librarian	CONUASS 04	(1) <u>By Promotion</u> of a confirmed and suitable Librarian I who has spent at least three (3) years on the grade. (2) <u>By Direct Appointment</u> of a Masters degree plus six (6) years post qualification cognate experience.
5.	Principal Librarian	CONUASS 05	(1) <u>By Promotion</u> of a confirmed and suitable Senior Librarian who has spent at least three (3) years on the grade. (2) <u>By Direct Appointment</u> of a candidate possessing Ph.D degree with six (6) years post qualification cognate experience.
6.	Deputy University Librarian	CONUASS 06	1. <u>By Promotion</u> of a confirmed and suitable Principal Librarian who has spent at least three (3) years on the grade. 2. <u>By Direct Appointment</u> of a candidate possessing Ph.D degree with nine (9) years post qualification cognate experience. 3. Favourable external assessment
7.	University Librarian	CONUASS 07	1. <u>By Direct Appointment</u> of a candidate possessing Ph.D degree with twelve (12) years post qualification cognate experience. 2. <u>By Direct Appointment</u> of a serving Professor in Library and Information Science 3. Favourable external assessment